



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Keith Pringle
keith.pringle@bromley.gov.uk

DIRECT LINE: 020 8313 4508

FAX: 020 8290 0608

DATE: 21 June 2012

To: Members of the
ENVIRONMENT POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Councillor William Huntington-Thresher (Chairman)
Councillor Ellie Harmer (Vice-Chairman)
Councillors Reg Adams, Peter Fookes, Julian Grainger, Samaris Huntington-Thresher, David Jefferys, Nick Milner and Ian F. Payne

A meeting of the Environment Policy Development and Scrutiny Committee will be held at Bromley Civic Centre on **TUESDAY 3 JULY 2012 AT 7.30 PM**

MARK BOWEN
Director of Resources

Copies of the documents referred to below can be obtained from
www.bromley.gov.uk/meetings

A G E N D A

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 DECLARATIONS OF INTEREST

3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing four working days before the date of the meeting. Therefore please ensure that questions are received by the Democratic Services Team by 5pm on Wednesday 27th June 2012.

4 MINUTES OF THE ENVIRONMENT PDS COMMITTEE MEETING HELD ON 17TH APRIL 2012 EXCLUDING THOSE CONTAINING EXEMPT INFORMATION (Pages 5 - 22)

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

5 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to the Portfolio Holder must be received in writing four working days before the date of the meeting. Therefore please ensure that questions are received by the Democratic Services Team by 5pm on Wednesday 27th June 2012.

6 ENVIRONMENT PORTFOLIO - PREVIOUS PART 1 DECISIONS (Pages 23 - 30)

To note Part 1 decisions of the Portfolio Holder made since the previous meeting of the Committee.

7 PRE-DECISION SCRUTINY OF REPORTS TO THE ENVIRONMENT PORTFOLIO HOLDER

The Environment Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a PROVISIONAL OUTTURN 2011/12 (Pages 31 - 44)

b BUDGET MONITORING 2012/13 (Pages 45 - 50)

c ONE OFF SPENDS - MEMBER INITIATIVES (Pages 51 - 56)

d MOTORCYCLE - PARKING AND BUS LANE USE (Pages 57 - 62)

e BROMLEY TOWN CENTRE PARKING CAPACITY (Pages 63 - 78)

f ENVIRONMENT PORTFOLIO PLAN 2012/15 (Pages 79 - 102)

g APPOINTMENTS TO THE COUNTRYSIDE CONSULTATIVE PANEL AND THE LEISURE GARDENS AND ALLOTMENTS PANEL 2012/13 (Pages 103 - 106)

POLICY DEVELOPMENT AND OTHER ITEMS

8 FRIENDS ANNUAL REPORT (Pages 107 - 116)

9 FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER (Pages 117 - 124)

PART 2 AGENDA

10 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

- | | | |
|-----------|---|---|
| 11 | EXEMPT (PART 2) MINUTES OF THE ENVIRONMENT PDS COMMITTEE MEETING HELD ON 17TH APRIL 2012 (Pages 125 - 126) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| 12 | ENVIRONMENT PORTFOLIO - PREVIOUS EXEMPT (PART 2) DECISION (Pages 127 - 128)

To note a Part 2 decision of the Portfolio Holder made since the previous meeting of the Committee. | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |

DATES OF FUTURE ENVIRONMENT PDS COMMITTEE MEETINGS

25th September 2012
27th November 2012
15th January 2013
5th March 2013

.....

This page is left intentionally blank

ENVIRONMENT POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.30 pm on 17 April 2012

Present

Councillor William Huntington-Thresher (Chairman)
Councillor Ellie Harmer (Vice-Chairman)
Councillors Reg Adams, Kathy Bance, Julian Grainger,
Samaris Huntington-Thresher, David Jefferys, Nick Milner,
Ian F. Payne and Stephen Wells

Also Present

Councillor Colin Smith and Councillor Peter Fortune

79 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Subsequent to the meeting an apology was received from Councillor David Hastings.

80 DECLARATIONS OF INTEREST

Councillor Ellie Harmer declared a personal interest at item 8c as Chairman of the Leisure Gardens and Allotments Panel. Councillor Stephen Wells also declared a personal interest at item 8c by virtue of renting a plot at an allotment site in the borough.

81 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

There were no questions to the Committee.

82 MINUTES OF THE ENVIRONMENT PDS COMMITTEE MEETING HELD ON 28TH FEBRUARY 2012

The minutes were agreed.

83 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

Five questions to the Portfolio Holder had been received for written reply. Details of the questions and replies are at **Appendix A**.

84 ENVIRONMENT PORTFOLIO - PREVIOUS DECISIONS

Members were provided with Decisions of the Portfolio Holder taken since the Committee's previous meeting on 28th February 2012.

85 ENVIRONMENT PORTFOLIO HOLDER PRESENTATION AND QUESTIONS

There was no presentation or discussion on this item.

86 PRE-DECISION SCRUTINY OF REPORTS TO THE ENVIRONMENT PORTFOLIO HOLDER

A) BUDGET MONITORING 2011/12

Report ES12060

Based on expenditure and activity levels to 31st January 2012, the controllable budget for the Environment Portfolio was projected to be underspent by £249k. The total Portfolio underspend was projected to be £273k.

Details were provided of the 2011/12 projected outturn with a forecast of projected spend for each division compared to the latest approved budget. Background to the variations was also outlined.

The Director agreed to advise Members of the actual Portfolio outturn as soon as possible.

RESOLVED that the Portfolio Holder be recommended to endorse the latest 2011/12 budget projection for the Environment Portfolio.

B) CHISLEHURST AND ST PAULS CRAY COMMONS CONSERVATORS - NOMINATIONS FOR ELECTION AND ANNUAL REPORT

Report ES12058

Approval was sought to the re-appointment of four nominees to the Board of the Chislehurst and St Paul's Cray Commons Conservators for the three-year period to 31st March 2015.

There was also a vacancy caused by a mid-term resignation of a member from the Board. Given the current lack of additional nominations it was suggested that the Board of Conservators be given authority to appoint a suitable new member in due course, should a volunteer with the necessary

skills and attributes present themselves. This would need to be ratified via the next annual nominations report during 2013.

The Conservators Annual Report for 2011 was also provided.

In supporting the recommendations and noting an annual expenditure in excess of £100k by the Conservators, the Chairman highlighted the value for money in providing an annual grant of £36,310 to the Conservators over a five year period.

RESOLVED that the Portfolio Holder be recommended to:

(1) note and approve the retirements and requests for re-standings as set out at paragraph 3.3 of Report ES12058;

(2) record the vacancy that exists and authorise the Chislehurst and St Pauls Cray Commons Conservators to appoint as and when a suitable candidate volunteers - reporting such details via the next nomination report in 2013; and

(3) receive and note the Conservators Annual Report for 2011 (Appendix A to Report ES12058).

C) ALLOTMENTS - STATUS CHANGE OF TEMPORARY SITES

Report ES12063

The Leisure Gardens and Allotments Panel had formally requested that the status of a number of existing 'Temporary' allotment sites be confirmed as 'Statutory', given their significant permanency and longstanding.

The Bromley Allotments and Leisure Gardens Federation (BALGF) had established that all of the sites still listed as "Temporary" had been in active use for considerably more than 25 years.

A summary of the sites listed as "Temporary" was provided along with statements on each one. The four rented sites at Bull Lane, Holy Trinity, Hook Farm and Pine Walk were not included at this stage as they are on land not owned by the Authority. Jubilee Allotments are restricted in their availability and are also excluded. Of nine remaining, all had been in continuous use for over 25 years.

In discussion it was indicated that officers should approach the private landlords of the four rented sites to establish whether they were prepared for the sites to be made permanent. Councillor Ellie Harmer expressed her support for the recommendation.

RESOLVED that the Environment Portfolio Holder be recommended to approve the status of the following nine sites from ‘temporary’ to ‘statutory’:

Adams Road; Beckenham Lane; Chelsfield; Halls Farm; Hillcrest; Kingshall Road (Alders); Harvington; Tugmutton and Wickham Road.

D) PROPOSAL FOR PROVISION OF ENFORCEMENT SERVICES

Report ES12066

Members considered a proposal for an external agency to provide an enforcement service for the serving of fixed penalty notices (FPNs) for offences related to littering and dog fouling.

Since April 2007 the Metropolitan Police, through their PCSOs, had been operating in partnership with Council officers to serve FPNs. The Council had received a proposal from XFOR Local Authority Support Ltd. (XFOR) to provide an enforcement service for the serving of FPNs to offenders who drop litter or allow their dogs to defecate in public places. The uniformed enforcement officers would also be able to advise and educate the public in relation to environmental awareness. XFOR currently provided a similar service for Enfield Council.

LBB’s existing policy on FPNs for litter and dog fouling offences had a provision for discounting the fine for early payment as recommended by London Councils. However, the proposed scheme would not break even at Bromley if the discounted rate was available. It was recommended that, as with the Enfield model, the fine level be £80 with no reduction for early payment. Accordingly, LBB’s policy would need amending to remove the discount option for early payment.

If the proposal was approved, XFOR would submit a formal proposal and draft Service Level Agreement. A trial period of six months was proposed, starting 1 June 2012, to enable both parties to determine the effects and suitability of the service. XFOR would provide one team leader and four patrolling enforcement officers operating for 40 hours per week, Monday to Saturday between 8.00am and 6.00pm, with any other days, hours or special projects by agreement. XFOR’s fees for providing this service would be £45 + VAT for each FPN issued.

The estimated income to XFOR would be over £100K and, as such, the Council would normally expect to obtain competitive tenders to ensure VFM. Anecdotal evidence suggested there were few if any other private sector providers for this type of service. Under CPR 13.1, with the support of the Director of Resources and the Finance Director, the Portfolio Holder may agree to waive this requirement. In light of the limited trial nature of the service, the information of the effectiveness of XFOR received from LB

Enfield, and the limited market, officers considered it reasonable to accept XFOR's proposal solely for a six month trial.

In discussion there were a number of comments. Councillor Julian Grainger commented that teenagers were a major contributor to litter. Noting that a letter can be sent to the parents or guardian of an under age person advising of an offence (instead of an FPN which is not normally issued to persons under 18 years of age), he enquired of the process for sending the letter.

Members were advised that it was possible to issue a FPN to persons under 18 years of age but there were complications with the mechanism to recoup the penalty cost payable. The Head of Street Environment referred to assessing outcomes from the six month trial including feedback on matters such as juvenile related enforcement. Councillor Ian Payne felt that letters were effective e.g. a letter to a young person's school.

Councillor Reg Adams suggested that under 18s were mostly responsible for littering. However, he was not in support of criminalising young people and he asked what action could be taken if a young person refrained from providing full details. Members were advised that if the police were not available it would not be possible to secure such details. The Director indicated that the police would look to support with names and addresses where possible and that enforcement officers would also be wearing video cameras to record the interaction with the alleged offender.

With a charge by XFOR of £45 plus VAT for each FPN issued, Councillor Samaris Huntington-Thresher asked whether the Council would be liable for the fee if a reliable name and address had not been achieved. In response, it was indicated that efforts would be made wherever possible to obtain the details.

With the exception of dog fouling, Councillor Grainger was concerned about removing the early payment discount and saw public relations pitfalls in such an approach. He also questioned whether the discarding of an apple core into the undergrowth could be regarded as littering. Councillor Payne viewed an apple core as litter and enquired whether there was a need to invite the Chief Executive of Keep Britain Tidy to speak to the Committee.

Responding to a question from Councillor Payne, the Head of Street Environment referred to enforcement with Street Litter Control Notices. The Chairman referred to working more closely with Town Centre Managers (and the monitoring of this). In response to concerns from Councillor Grainger, it was explained that legislation enabled the issue of Street Litter Control Notices to enforce against businesses not acting responsibly towards litter generated from their premises.

The Portfolio Holder referred to links with the Renewal and Recreation and Public Protection and Safety Portfolios and commented that people who litter should be looking at some form of admonishment. There was a debate concerning enforcement related to under 18s and it was necessary to look

carefully at this - the Portfolio Holder did not want to see young people criminalised. He felt that most would applaud the proposed trial and he was keen to take it forward.

Councillor Samaris Huntington-Thresher felt that the trial should identify the offence for which each FPN had been issued. She also felt that the number of letters sent out/number of under 18s committing an offence should be registered. If cigarette littering had emanated from a moving vehicle, she asked whether it was possible to capture the registration mark of the vehicle – she asked how it was possible to effect enforcement in such circumstances. It was indicated to Members that at present it was necessary to identify the individual committing an offence; however, future legislation was planned whereby it would be possible to fine the owner of the vehicle.

Councillor Grainger referred to the extent of littering and evasion from penalty. He felt that a £20/£30 fine would be more proportionate, indicating that more offenders would be more likely to pay the fine. He also sought an increase in the level of fines for dog fouling. Members were advised that the current level of fines across London for dog fouling had been set by legislation; the maximum penalty through the court process was £1,000, whereas for a FPN the fine was £80 and reduced to £50 if paid within 10 days.

Responding to a question from Councillor Adams concerning geographical coverage of the trial, the Director confirmed that it would be borough wide. There would be discussions on where to deploy XFOR staff and no reason why there should not be debate with ward Councillors on this.

The Chairman enquired about reviewing the success of the scheme and whether it was then intended to progress to a formal competitive tender process. The Director indicated that the intention was to review the scheme after six months trial - the Chairman's preference being for an early review to avoid either a hiatus or an extension to a contract which hadn't been competed, if it was desired to continue the active enforcement of littering offences.

RESOLVED that the Portfolio Holder be recommended to:

- (1) note the proposal offered by an external agency for the provision of certain enforcement services;**
- (2) waive the requirement for competitive tendering under CPR 13.1 and agree to enter into a six-month trial period with XFOR for the issuing of FPNs, starting 1st June 2012 (or as soon as possible thereafter), to determine the suitability and effects of the services being offered; and**
- (3) remove the early payment discount presently offered to those issued with FPNs to make the proposed service more financially viable.**

**E) BRITTENDEN PARADE GREEN STREET GREEN - OPTIONS
FOR MAKING UP FOR ADOPTION AS HIGHWAY
MAINTAINABLE AT PUBLIC EXPENSE**

Report ES12051

Optional schemes, with costs, were set out for the improvement of the footway or footway and carriageway in Brittenden Parade, Green Street Green. Brittenden Parade is an unadopted road, running off Glentrammon Road, near its junction with and parallel to Sevenoaks Road.

It was intended that the approved scheme would be funded by monies associated with the Local Improvement Plan (LIP) budget and be taken forward under the provisions of the Private Street Works Code contained in the Highways Act 1980 and by subsequently adopting the works as highway maintainable at public expense.

Details of the scheme options were outlined in Report ES12051 and the Portfolio Holder was asked to decide whether any of the schemes should be used as the basis for carrying out a referendum of the owners and occupiers of the retail and residential units in Brittenden Parade.

In discussion, Councillor Grainger indicated a preference for Scheme C but had doubts on the necessity for a further street light. He felt the scheme should not be financed by Council taxpayers and suggested exploring ways of raising funds to put some leverage on land owners and occupiers.

Councillor Samaris Huntington-Thresher referred to the site being well used by shoppers and tenants and expressed a preference for Scheme C. She felt that options expressed in a referendum should be recorded against those making them e.g. shopkeeper, resident.

Before holding a referendum, Councillor Payne suggested that businesses in the parade should be approached for a financial contribution towards the works. Councillor Wells indicated that the freeholder of the land should ensure the road is kept in order and that the freeholder be spoken to and not the occupiers; a sole landowner, he suggested, would be responsible for making up the curtilage of the road and felt that the freeholder(s) should be asked to provide for improvements. The Assistant Director (Transport & Highways) indicated that the current proposal was for any scheme to be funded by monies associated with the Local Improvement Plan (LIP) given the potential public benefit. The Portfolio Holder favoured Scheme C; the making up was managing for public use and for footfall. Councillor Samaris Huntington-Thresher also indicated that the road is used for parking for shops rather than for private purposes. She suggested talking to the landowner(s) first before the frontagers and that clarity was needed on the steps to take; it was necessary to be clear on what was trying to be achieved and the steps for this.

On adoption, Councillor Wells indicated that the general public would be able to park on the road. He highlighted his view that it was the freeholder(s) who needed to be consulted first.

In conclusion, it was recommended that Option C be moved forward and the process begin by having discussions with the landowner(s); if the landowner(s) were to agree any financial contribution, this should be reported back.

RESOLVED that the Portfolio Holder be recommended to agree that:

(1) Scheme C be used as a basis for moving forward – initially by consulting the landowner(s) before carrying out any later referendum of the owners and occupiers of the retail and residential units situated in Brittenden Parade; and

(2) should a referendum subsequently take place, a further report be provided detailing its results and, if appropriate, seeking a First Resolution under s.205(1) of the Highways Act 1980 for the implementation of the agreed scheme under the provisions of the Private Street Works Code contained in that Act.

F) PARKING APPEALS POLICY

Report ES12062

Members considered a report seeking endorsement of the guidance given to officers when considering appeals made against parking Penalty Charge Notices. Internal Audit had advised that Member endorsement of the guidelines would demonstrate good practice.

In discussion, Councillor Grainger had a number of comments and questions on the guidance, “*Outline Guidance on Waiving Penalty Charge Notices*” including those summarised below.

- Where reference is made to “*consideration will be given to waiving*”, Councillor Grainger asked whether that indicated that waiving is exceptional or more likely to happen.
- Councillor Grainger referred to a five minute discretion for one circumstance (Policy 24 - motorist returning to their vehicle as the PCN has been or is being issued) but highlighted that a similar five minute discretion is not recorded elsewhere in the document for other situations.
- At Policy 8, there were a number of wards with roads having a one hour commuter parking restriction in the day and to take account of this further discretion was needed for health care workers having to park during the restriction.

- For Policy 10 and noting that the collection of shopping was not permitted under the policy, Councillor Grainger sought a definition of shopping (which could include heavy and bulky items). He also indicated that some car drivers had been penalised for using a loading bay while collecting a large item.
- Concerning Policy 12 and specifically Asthmatic conditions, Councillor Grainger highlighted that Asthmatic attacks can be surprise attacks triggered by a number of allergens.

In response to the points raised, it was indicated to Members that each case should be taken on its merits - taking into account all relevant considerations - and it was necessary to ensure that the authority's discretion is not fettered.

For a person suffering an asthma attack in a car it was hoped that assistance would be provided and discretion used in the circumstances. Similarly, if it was necessary for a motorist to leave a vehicle to use an inhaler, discretion would also be expected. (Note: having the condition of asthma would not of itself be sufficient grounds to prevent the issue or waiving of a PCN).

If a healthcare worker was not displaying a permit and attending an emergency, a PCN could be waived if the health care agency provided evidence to such effect.

For the purpose of loading/unloading at a parking restricted location, a period of three minutes was generally observed. Specific loading bays were provided for use by goods vehicles in the loading/unloading of heavy/bulky goods. There was also a separate category of bay for use by cars although it was generally acceptable for cars/estate vehicles to use all loading bays provided there was need to load/unload heavy/bulky goods and it was difficult to stop for up to three minutes elsewhere. However, for the purposes of shopping, motorists were not permitted to park their vehicles in the bays; instead motorists were encouraged to park at a suitable pay and display bay for the purposes of visiting a shop and then bring their vehicle outside of the shop for up to three minutes to load purchases.

Examples of evidence for considering mitigating circumstances were also outlined e.g. repair receipts for a broken down vehicle and a faulty fuel gauge/incorrect reading when a vehicle no longer had fuel.

Councillor Jefferys suggested that the document be reviewed for clarity of language. For Policy 12 he referred to an individual having a chronic condition. Accepting that a chronic condition in itself was not a cause to waive a PCN, he nevertheless suggested the inclusion of specific conditions which could be considered for discretionary purposes. This would avoid any confusion – for example, rather than indicate that a PCN would not be waived for the Diabetic condition, diabetic agencies could be consulted on specific aspects of the condition which are acute and could therefore be considered for discretionary purposes. Councillor Jefferys also offered to provide further advice in view of his professional background.

Councillor Reg Adams welcomed the Guidance and to the document being available in the public domain, albeit there could be a risk of providing suggestions for avoiding FPNs.

Responding to a question from Councillor Samaris Huntington-Thresher, the Head of Parking Services confirmed that a Traffic Warden can stop issuing a PCN (e.g. on return of the motorist) but when the print button had been pressed and Notice produced, the Notice could not be retracted. The Warden could however make a note of any circumstances in his/her pocket book.

Referring to Policy 17b, Councillor Grainger hoped that a Traffic Warden would be sympathetic where he/she had observed a motorist leave a parked vehicle and return with change to purchase a parking ticket. Concerning Policy 17d and waiving a PCN for failing to display a Pay and Display ticket where an original or valid copy had been bought before PCN issue, Councillor Grainger asked why such a waiving was limited to the first occasion in a 12 month period. He felt there were a number of reasons why a ticket could come away from the widescreen or dashboard.

On Policy 17b, Members were advised that a Traffic Warden would provide three minutes observation time and a small amount of preparation time to photograph the vehicle and print a PCN. It was hoped that this would provide sufficient time for the motorist to obtain change. For Policy 17d, a hard line had traditionally been taken on failure to display, but for those who were genuine and had produced satisfactory evidence of purchasing a ticket, a more sympathetic approach could now be taken. However, there was still a need to provide a clear incentive for tickets to be properly displayed. Councillor Wells provided compliments on the arrangements for making parking payment by mobile phone.

RESOLVED that the Environment Portfolio Holder be recommended to:

(1) note the outline guidance set out in the Appendix to Report ES12062 for appeals against Penalty Charge Notices; and

(2) endorse the contents therein.

G) ENVIRONMENT PORTFOLIO PLAN 2012/15

Report ES12042

Members considered the draft Environment Portfolio Plan for 2012/15 (less year-end performance data for 2011/12 which was unavailable at the time of drafting).

After Portfolio Holder agreement, it was intended to present the Portfolio Plan to the Committee's next meeting to facilitate:

- accountability for the achievement of 2011/12 milestones and performance expectations;
- understanding of the Portfolio's objectives for 2012/15; and
- setting milestones and local performance expectations for 2012/15.

In discussion, Members made a number of points on the draft Plan including those summarised below.

- For Outcome 2, it would be helpful to see tonnages alongside the percentage figures and a total tonnage of waste for each year (i.e. material for landfill/recycle/compost); even if 60% of a further thousand tonnes of waste was recycled across the borough, it would still indicate an extra 400 tonnes of waste to landfill.
- For Outcome 1, an explanation was sought on the meaning of detritus.
- Concerning Outcome 4 and the Performance Indicator (PI) on *Condition of Principal Roads (NI 168)*, details were sought of the length or area of roads in addition to actual and target percentages.
- At page 14 of the Plan it was questioned whether most or all of the aspirations were necessary, as they could be insufficiently precise to merit inclusion.
- It was questioned whether actual data should be provided for two previous years rather than one in order to identify a trend and help assess the merit of the targets.
- At the third paragraph of page 4, reference was made to *"implement a parking scheme around Beckenham Town Centre"*. It was suggested that this be taken forward in consultation with the Beckenham and West Wickham Town Centres Working Group commissioned by the Renewal and Recreation PDS Committee. Reference was also made to the Portfolio Holder's Decision on 16th March related to the Beckenham Parking Review and in relation to the six month review of the CPZ (which would include consideration of any need for a Beckenham Business Parking Permit), it was suggested that the Beckenham Business Association be consulted. Additionally, it was indicated that the Beckenham and West Wickham Working Group were aware of the six month review and it was hoped to take a more holistic approach to Beckenham parking. Reference was made to future work by consultants and a wish that no exercise be taken forward outside of work by the consultants.
- Related to Outcome 4 and *"Commence a new street lighting programme to replace 8,000 old lamp columns during 2012/14"*, a viewpoint made favoured the replacement on a one for one basis rather than whole road.

- Concerning the implementation of effective Travel Plans at Outcome 5, reference was made to carrying out a survey before and after to assess the effectiveness of a Plan.
- With reference to Outcome 6 and the PI on “Adaption to a changing climate (level of preparedness – former NI 188)” clarification was sought on what was meant by preparedness. It was also suggested that the cost benefit of action to prepare for the impact of a changing climate be highlighted.
- For Outcome 1 and noting a target for future years of less than 2500 illegal fly-tipping incidents, clarification was sought on whether there might be a long term trend (towards higher numbers) rather than maintenance of a static lower target for future years.

Responses - including those summarised below - were provided to a number of the Member comments.

It was confirmed that the Beckenham and West Wickham Town Centres Working Party would be consulted on any changes to parking at Beckenham Town Centre.

Concerning standards of highway maintenance in light of the budget position, the aim was to hold to standards achieved for services such as highway and footway maintenance.

On adaption to a changing climate, there were national definitions used in addressing issues resulting from a changing climate; where possible, officers tried to keep terminology related to carbon/CO2 in tune with the borough’s policy framework.

Concerning Travel Plans and travel to school, there had been previous discussions at Committee on the matter and the Assistant Director (Customer and Support Services) felt that there was little he could add to discussions already held.

For illegal fly-tipping, Members were reminded that for 2010/11, data was poorly recorded and there was an inflated figure. The measurement issue had since been addressed.

For waste minimisation and recycling, tonnage details in the form of residual household waste (kg per household) were included at Outcome 2 of the Plan. More information could be inserted if desired, and it was suggested that Members advise the Portfolio Holder in this regard.

Concerning an explanation of “*detritus*” and given the nature of the borough, it could be expected that this would be more of a challenge for Bromley than some other boroughs. It was felt that the target of street cleanliness related to detritus was a reasonable expectation set by Members.

Concerning the PI related to the condition of Principal Roads, it was indicated that the Portfolio Plan was not a document for including factual information such as the length or area of roads.

Concerning the section at page 2 of the Plan entitled “*Enhancing Parks and Green Spaces*”, Councillor Samaris Huntington-Thresher felt that in addition to referring to Park Friends, the text should be enhanced to refer to support provided for community facilities generally such as swings and playgrounds and the way that Friends access grant funding.

The Committee endorsed the current approach to the drafting of the Portfolio Plan and its level of detail.

RESOLVED that the Environment Portfolio Holder be recommended to:

- (1) endorse the aims and outcomes proposed in the attached draft Portfolio Plan, taking into consideration the agreed budget for 2012/13;**
- (2) receive a further report in July 2012 setting out specific performance expectations for the Environment Portfolio in 2012/15; and**
- (3) take account of comments made in discussion when taking forward (1) and (2) above.**

87 MINOR TRAFFIC/PARKING SCHEME REPORTS TO THE ENVIRONMENT PORTFOLIO HOLDER

A) PRIVATE STREET WORKS - RAVENSBOURNE AVENUE - REVISED SECOND RESOLUTION

Report ES12059

To enable the unadopted section of Ravensbourne Avenue to be made-up and adopted as a highway maintainable at the public expense, with the addition of surface water drainage, a revised second Resolution of Approval under the Private Street Works Code was sought.

RESOLVED that the Portfolio Holder be recommended to:

- (1) approve without modification the revised specification with drainage design, as detailed in plan No. 11068-01, sections, estimate and provisional apportionment, replacing the previous documents approved by the Portfolio Holder on 1st March 2011; and**
- (2) resolve that the Council bears the whole of the cost of the street works, which will be met from funding provided by Transport for London, under the provisions of s. 236(1) of the Highways Act 1980.**

88 ENVIRONMENT DEVELOPMENT ANNUAL REVIEW: 2011/12

Report ES12026

Members considered an annual report informing the Committee on environmental development progress during 2011/12, reflecting a continuing emphasis on integrating environmental management with the Council's efficiency agenda.

Highlights of the 2011/12 report included:

- successfully reporting Carbon Reduction Commitment Footprint and Annual Reports;
- decreasing operational carbon emissions by 14.0% (2010/11 compared with 2006/07);
- avoiding £220k of revenue spend through Carbon Management Programme activity at the Civic Centre and on Street Lighting;
- delivering innovative energy efficiency projects through the Carbon Management Fund;
- developing the Environmental Champions Network, to further green the workplace;
- celebrating residents' achievements at Bromley's Environment Awards (BEAs) 2011 and preparing for BEAs 2012;
- contributing to the Bromley Sustainable Schools Forum;
- working with partner organisations in Bromley's Environment Partnership; and
- avoiding some 55,000 tonnes of waste and £3m unnecessary revenue costs through waste minimisation activity since 1995.

Concerning replacement of the ageing Walnuts' District Heating System and data on estimated cost, annual avoided spend and carbon saving associated with replacement technologies (Table 5 of Report ES12026), Councillor Grainger commented that condensing boilers had a shorter life span than conventional boilers and he suggested factoring in a replacement boiler after 7/8 years. The Environment Development Manager referred to the type of boiler for consideration being of an industrial type which differed from domestic boilers.

In a scenario of investment in renewable technology, Councillor Grainger asked whether CRC tax payment would be necessary on the emissions associated with the renewable electricity for which subsidies had been received. The Environment Development Manager indicated that this was the case.

Councillor Kathy Bance enquired whether there was an increased use of real nappies. In response, the Environment Development Manager indicated that Bromley was good on this and their use was good for parents financially as well as for the environment.

Councillor Adams indicated that there was a body of evidence concerning CO₂ and climate change and he highlighted that domestic emissions in the borough were 2.3t per capita, with Bromley having the highest domestic emissions of all London Boroughs. The Environment Development Manager referred to most of the emissions coming from housing stock in the borough, a significant amount of which was pre-war, with a number of detached and semi-detached properties having no cavity walls which could be insulated. He referred to the Government's Green Deal which could help towards an insulation solution for properties with solid walls.

Councillor Jefferys enquired whether Report ES12026 could be made more widely available. The Chairman sought to promote its measures and initiatives which would enable the Council to reduce its environmental tax liabilities. He felt that the largest financial saving was through reduced energy use.

Councillor Samaris Huntington-Thresher offered thanks for her previous comments related to presentation being taken on board in the report. Referring to a forecast of LB Bromley CRC Emissions (Table 1 of Report ES12026), she asked why it was the case that CO₂ tonnage from Operational Property was forecast to reduce in future years but that CO₂ tonnage for maintained and academy schools was forecast to rise. Members were advised that school heating costs were largely fixed but with increased technology usage at schools, their emissions were expected to increase.

Concerning CMP Progress from baseline (2006/07) to date for Council, Schools and Mytime buildings (Table 3 of Report ES12026), the Chairman asked why there had been more of a reduction in emissions related to Mytime (-30%) and Schools buildings (-16%) compared to Council buildings (-9%). The Environment Development Manager indicated that some schools had been able to make changes faster (more opportunities to improve, especially those schools with older buildings and inefficient equipment). The Council had already undertaken this so it was easier to work from a higher rather than lower base. Between 2009 and 2011 there was also interest in where the Civic Centre site might be located for the future and so investment had been delayed. Additionally, Council data was better than school's data, some of which was estimated.

The Chairman thanked the Environment Development Manager for his answers.

RESOLVED that the report be noted.

89 FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER

Report ES12056

In considering the Committee's future work programme, the Chairman highlighted that there would be five scheduled meetings of the Committee for

2012/13, but if it was necessary to convene extra meetings, this would be possible.

RESOLVED that:

- (1) the draft work programme for 2012/13 be agreed;**
- (2) progress related to previous Committee requests be noted; and**
- (3) a summary of contracts related to the Environment Portfolio be noted.**

90 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

91 SUITABILITY AND USE OF TFL'S FRAMEWORK FOR ENGINEERING CONSULTANCY SERVICES TO SUPPORT IN-HOUSE AND PARTNERSHIP WORKING - UPDATE

Report ES12064

Members considered a progress update in respect of the use of Transport for London's Framework Contract – this following a trial period of use.

APPENDIX A

QUESTIONS TO THE ENVIRONMENT PORTFOLIO HOLDER FOR WRITTEN REPLY

Questions from Mr Karl-Heinz Richter

1. In the absence of appointing the Asset Transfer Unit in considering the transfer of Crystal Palace Park to an independent body, could (a) Bromley Council please confirm if they are getting separate advice from an alternative to the Asset Transfer Unit regarding this potential asset transfer, and (b) could Bromley Council please confirm how they can demonstrate that they are following national best practice with regards to this potential asset transfer (which normally first includes the formulation of a Borough-wide Asset Transfer Policy) ?

Reply

a) The Council as yet has not engaged support from the Asset Transfer Unit or any other alternative Asset Transfer Unit organisation in relation to Crystal Palace Park.

b) The council is committed to best practice as demonstrated and outlined in a published committee report on the Future Governance of Crystal Palace Park, approved by the Council's Executive on the 19th October 2011.

As a result of this approval, the Council has established a temporary Crystal Palace Park Management Board with comprehensive representation from the local community, neighbouring boroughs and organisations with wide-ranging expertise in green space management and governance.

The London Development Agency's Masterplan for the Park is subject to a judicial review with a decision to be announced shortly. When the outcome is known, the Council will be in a better position to move forward on governance options for, and the future management of Crystal Palace Park.

2. In the context of the new Localism Act (15 November 2011) that enshrines legislation for how to shift power back into the hands of individuals, communities and councils, could Bromley Council please confirm if and from whom they are getting specific advice and guidance on the Localism Act, to be fully informed about the opportunities that it provides for us (both the community and local authority), and how we can take full advantage of this new legislation so that the Crystal Palace Park can be an exemplar of community-LA partnership?

Reply

The Council has a range of expertise within its legal and property departments with officers who have the necessary skills and knowledge to advise on all aspects of Local Government legislation. The Council routinely seeks external advice when required and will adopt this approach should it be deemed necessary with regard to any questions or uncertainties arising from the Act you refer to.

Questions from Mr Colin Willetts

1. Could the Portfolio Holder tell us if the Council intends to replace our outgoing Highways Inspector (Cray Valley West) like for like, if yes, could you tell us when exactly?

Reply

A new Highways Inspector covering Cray Valley West Ward commenced work on 2nd April.

2. Following B.T. board trench works along frontage verges outside 277- 289 Chipperfield Road, would the Portfolio Holder see to it that the grass is reinstated/reseeded back to its original condition (without rubble) and broken concrete edgings adjacent vehicle crossovers are replaced as well?

Reply

A defect has been raised against BT for the quality of their reinstatement works in Chipperfield Road, and the remedial works will be monitored to ensure they meet the required specification.

3. With regard to the recycling paper banks in Cotmandene Crescent car park, other than the large amount of flytipping build up of insitu obstructions 6/4/12 which require regular daily inspection and removal when necessary, would the Portfolio Holder in the first instance re-position paper banks to face outwards (rather than sideways) and in the second instance renew the battered/faded ones which have now become an 'eyesore' to residents living opposite?

Reply

The Waste Team are currently reviewing options for improving the visual aspect and operation of our stock of recycling banks Boroughwide and this request, as previously raised by Cllr John Ince, will be explored shortly as part of that process.

The Meeting ended at 9.56 pm

Chairman

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for the Environment, Councillor Colin Smith, has made the following executive decision:

PARKING CHARGES - VISITOR VOUCHERS

Reference Report (ES12029):

ENV PDS 280212 Parking Charges

ENV PDS 280212 Parking Charges Appendix 2 Permit Price

Decision:

The charge for a book of Visitor Vouchers be increased from £30 to £35 as set out at Section 8 and Appendix 2 of Report ES12029.

Reasons:

Linked to Decision ENV11037 dated 21st March 2012, this decision increases the charges for a book of Visitor Vouchers to £35 as recommended at paragraph 8.5 and Appendix 2 of Report ES12029.

Report ES12029 was scrutinised by the Environment PDS Committee on 28th February 2012.

.....
Councillor Colin Smith
Environment Portfolio Holder

Mark Bowen
Director of Resources
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 9 May 2012

Implementation Date (subject to call-in): 16 May 2012

Decision Reference: ENV11044

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for the Environment, Councillor Colin Smith, has made the following executive decision:

BUDGET MONITORING 2011/12

Reference Report (ES12060):

ENV PDS 170412 Budget Monitoring 2011-12

ENV PDS 170412 Budget Monitoring 2011-12 Appendix 1 and Notes

Decision:

The latest 2011/12 budget projection for the Environment Portfolio be endorsed.

Reasons:

Based on expenditure and activity levels to 31st January 2012, the controllable budget for the Environment Portfolio was projected to be underspent by £249k. The total Portfolio underspend was projected to be £273k.

The proposed decision was scrutinised by the Environment PDS Committee on 17th April 2012 and the Committee supported the proposal.

.....
Councillor Colin Smith
Environment Portfolio Holder

Mark Bowen
Director of Resources
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 9 May 2012
Implementation Date (subject to call-in): 16 May 2012
Decision Reference: ENV11045

LONDON BOROUGH OF BROMLEY
STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for the Environment, Councillor Colin Smith, has made the following executive decision:

CHISLEHURST AND ST PAULS CRAY COMMONS CONSERVATORS - NOMINATIONS FOR ELECTION AND ANNUAL REPORT

Reference Report (ES12058):

ENV PDS 170412 Chislehurst and St Pauls Cray Commons Conservators - Nominations for Election and Annual Report

Decision:

- (1) The retirements and requests for re-standings as set out at paragraph 3.3 of Report ES12058 be noted and approved.**
- (2) The existing vacancy be recorded and the Chislehurst and St Pauls Cray Commons Conservators be authorised to appoint as and when a suitable candidate volunteers - such details being reported to Members via the next nomination report in 2013.**
- (3) The Conservators Annual Report for 2011 (Appendix A to Report ES12058) be received and noted.**

Reasons:

The re-appointment of four nominees to the Board of the Chislehurst and St Paul's Cray Commons Conservators is approved to 31st March 2015.

There is also a vacancy caused by a mid-term resignation of a Board member. Given the current lack of additional nominations, the Board of Conservators is given authority to appoint a suitable new member in due course, should a volunteer with the necessary skills and attributes present themselves – ratification would be necessary via the next annual nominations report in 2013.

The proposed decision was scrutinised by the Environment PDS Committee on 17th April 2012 and the Committee supported the proposal.

.....
Councillor Colin Smith
Environment Portfolio Holder

Mark Bowen
Director of Resources
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 9 May 2012
Implementation Date (subject to call-in): 16 May 2012
Decision Reference: ENV11046

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for the Environment, Councillor Colin Smith, has made the following executive decision:

ALLOTMENTS - STATUS CHANGE OF TEMPORARY SITES

Reference Report (ES12063):

ENV PDS 170412 Allotments - Status Change of Temporary Sites

Decision:

The status of the following sites be confirmed as ‘statutory’:

Adams Road; Beckenham Lane; Chelsfield; Halls Farm; Hillcrest; Kingshall Road (Alders); Harvington; Tugmutton and Wickham Road.

Reasons:

The Leisure Gardens and Allotments Panel have formally requested that the status of a number of existing ‘Temporary’ allotment sites be confirmed as ‘Statutory’, given their significant permanency and longstanding.

A summary of the sites listed as “Temporary” is provided with Report ES12063 along with statements on each one. The four rented sites at Bull Lane, Holy Trinity, Hook Farm and Pine Walk are not included at this stage as they are on land not owned by the Authority. Jubilee Allotments are restricted in their availability and are also excluded. Of nine remaining, all have been in continuous use for over 25 years.

The proposed decision was scrutinised by the Environment PDS Committee on 17th April 2012 and the Committee supported the proposal.

.....
Councillor Colin Smith
Environment Portfolio Holder

Mark Bowen
Director of Resources
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 9 May 2012
Implementation Date (subject to call-in): 16 May 2012
Decision Reference: ENV11047

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for the Environment, Councillor Colin Smith, has made the following executive decision:

PROPOSAL FOR PROVISION OF ENFORCEMENT SERVICES

Reference Report (ES12066):

ENV PDS 170412 Proposal for provision of Enforcement Services

Decision:

- (1) The proposal offered for the provision of certain enforcement services be noted.**
- (2) The requirement for competitive tendering under CPR 13.1 be waived and a six-month trial period with XFOR be entered into for the issuing of FPNs, starting 1st June 2012 (or as soon as possible thereafter), to determine the suitability and effects of the services being offered.**
- (3) The early payment discount presently offered to those issued with FPNs be removed to make the above service more financially viable.**

Reasons:

Since April 2007 the Metropolitan Police, through their PCSOs, have been operating in partnership with Council officers to serve FPNs.

The Council has received a proposal from XFOR Local Authority Support Ltd. (XFOR) to provide an enforcement service for the serving of FPNs to offenders who drop litter or allow their dogs to defecate in public places. The uniformed enforcement officers would also be able to advise and educate the public in relation to environmental awareness. XFOR currently provide a similar service for Enfield Council.

A trial period of six months will start on 1st June 2012 (or as soon as possible thereafter), to enable both parties to determine the effects and suitability of the service.

The estimated income to XFOR will be over £100K and as such the Council would normally expect to obtain competitive tenders to ensure VFM. However, anecdotal evidence suggests there are few if any other private sector providers for this type of service.

The proposed decision was scrutinised by the Environment PDS Committee on 17th April 2012 and the Committee supported the proposal.

.....
Councillor Colin Smith
Environment Portfolio Holder

Mark Bowen
Director of Resources
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 9 May 2012
Implementation Date (subject to call-in): 16 May 2012
Decision Reference: ENV11048

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for the Environment, Councillor Colin Smith, has made the following executive decision:

BRITTENDEN PARADE, GREEN STREET GREEN - OPTIONS FOR MAKING UP FOR ADOPTION AS HIGHWAY MAINTAINABLE AT PUBLIC EXPENSE

Reference Report (ES12051):

ENV PDS 170412 Brittenden Parade Green Street Green

ENV PDS 170412 Brittenden Parade Green Street Green - Drawing

Decision:

(1) Scheme C be used as the basis for carrying out a referendum of the owners and occupiers of the retail and residential units in Brittenden Parade.

(2) A further report be submitted detailing the results of the referendum and, if appropriate, seeking a First Resolution under s.205(1) of the Highways Act 1980 for the implementation of the agreed scheme under the provisions of the Private Street Works Code contained in that Act.

Reasons:

The above decision provides the basis for a referendum of the owners and occupiers of the retail and residential units in Brittenden Parade, Green Street Green concerning improvement to the footway and carriageway at the Parade. Brittenden Parade is currently an unadopted road, running off Glentrammon Road, near its junction with and parallel to Sevenoaks Road.

It is intended that the approved scheme will be funded by monies associated with the Local Improvement Plan (LIP) budget. Subject to the referendum outcome, the scheme will be taken forward under the provisions of the Private Street Works Code contained in the Highways Act 1980 and by subsequently adopting the works as highway maintainable at public expense.

The proposed decision was scrutinised by the Environment PDS Committee on 17th April 2012.

.....
Councillor Colin Smith
Environment Portfolio Holder

Mark Bowen
Director of Resources
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 9 May 2012

Implementation Date (subject to call-in): 16 May 2012

Decision Reference: ENV11049

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Environment, Councillor Colin Smith, has made the following executive decision:

ENVIRONMENT PORTFOLIO PLAN 2012/15

Reference Report (ES12042):

ENV PDS 170412 Environment Portfolio Plan 2012-15

ENV PDS 170412 Environment Portfolio Plan 2012-15 Appendix

Decision:

- (1) The aims and outcomes in the draft Portfolio Plan be endorsed.**
- (2) A further report be provided in July 2012 setting out specific performance expectations for the Environment Portfolio in 2012/15.**

Reasons:

The draft Environment Portfolio Plan appended to Report ES12042 sets out the desired outcomes, priority aims and specific activities for 2012/15, together with descriptions of associated performance indicators (2011/12 year-end performance data was unavailable at the time Report ES12042 was drafted).

The proposed decision was scrutinised by the Environment PDS Committee on 17th April 2012 and the Committee supported the proposal.

.....
Councillor Colin Smith
Environment Portfolio Holder

Mark Bowen
Director of Resources
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 9 May 2012
Implementation Date (subject to call-in): 16 May 2012
Decision Reference: ENV11050

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for the Environment, Councillor Colin Smith, has made the following executive decision:

PRIVATE STREET WORKS - RAVENSBOURNE AVENUE - REVISED SECOND RESOLUTION

Reference Report (ES12059):

ENV PDS 170412 Private Street Works - Ravensbourne Avenue - Revised Second Resolution

ENV PDS 170412 Private Street Works - Ravensbourne Avenue - Revised Second Resolution Drawing

Decision:

(1) The revised specification with drainage design, as detailed in plan No. 11068-01, sections, estimate and provisional apportionment, be approved without modification replacing the previous documents approved on 1st March 2011.

(2) The Council bears the whole of the cost of the street works, which will be met from funding provided by Transport for London, under the provisions of s. 236(1) of the Highways Act 1980.

Reasons:

A revised second Resolution of Approval under the Private Street Works Code enables the unadopted section of Ravensbourne Avenue to be made-up and adopted as a highway maintainable at public expense, with the addition of surface water drainage.

The proposed decision was scrutinised by the Environment PDS Committee on 17th April 2012 and the Committee supported the proposal.

.....
Councillor Colin Smith
Environment Portfolio Holder

**Mark Bowen
Director of Resources
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH**

Date of Decision: 9 May 2012
Implementation Date (subject to call-in): 16 May 2012
Decision Reference: ENV11051

Report No.
ES12087

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Portfolio Holder

For Pre-decision scrutiny by the Environment PDS Committee on

Date: 3 July 2012

Decision Type: Non-Urgent Executive Non-Key

Title: PROVISIONAL OUTTURN 2011/12

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: Claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: All

1. Reason for report

This report provides the Portfolio Holder with the provisional final outturn position for 2011/12.

2. **RECOMMENDATION**

The Portfolio Holder is requested to endorse the 2011/12 provisional outturn position for the Environment Portfolio.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council; Quality Environment
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: All Environment Portfolio Budgets
 4. Total current budget for this head: £36.342m
 5. Source of funding: Existing revenue budget 2011/12
-

Staff

1. Number of staff (current and additional): 224ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement : The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2011/12 provisional outturn for the Environment Portfolio shows an underspend of £766k against the controllable budget of £36,342k, representing a 2.1% variation. There are three carry forward requests being submitted to the Executive totalling £248k, with details included in the financial section below. Excluding these carry forwards the underspend is £518k, compared with a projected variation of £249k previously reported to the April meeting of the PDS Committee. The detailed variations are shown in Appendix 1 with a summary included in Section 5.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2011/12 to minimise the risk of compounding financial pressures in future years.
- 4.3 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The total variation for the Environment Portfolio is an underspend of £766k. Some of the major variations are summarised below with more detailed explanations included in Appendix 1.
- 5.2 Parking services has generated additional income of £222k mainly from on street parking fees and an increase in the number of contraventions in bus lanes.
- 5.3 There is an overall deficit of income within Highways including NRSWA income from the various notices and the London Permit scheme of Dr £40k.
- 5.4 As a result of increasing trade waste collection prices by over 10% for the last two years there has been a reduction in customers of just over 11%. This has meant that income is £76k below budget. Other variations in income from waste total Dr £5k.
- 5.5 Other minor variations in income from markets, road closures and street traders total Cr £11k.

5.6 A summary of income variations is shown in the table below: -

Income Variations	£'000	£'000
Income from bus lane contraventions	(114)	
On street income incl permit and disabled parking	(94)	
Off street income	30	
Enforcement income	<u>(44)</u>	(222)
Trade waste income	76	
Other waste income	<u>5</u>	81
Net shortfall of income from Highways incl NRSWA/London Permit scheme		40
Deficit in income from markets	9	
Road closure income	(14)	
Income from street traders	<u>(6)</u>	(11)
Total variation projected for income		<u><u>(112)</u></u>

5.7 There is an underspend across winter maintenance budgets caused by the mild winter (Cr £46k), and net staff savings from vacancies and running expenses across all divisions (Cr £85k).

5.8 Parking is has a variance of Cr £37k on expenditure budgets mainly due to a £50k provision no longer required, and there are corresponding trade waste savings (Cr £21k) from the collection contract as a direct result of the reduction in customers.

5.9 A summary of expenditure variations is shown in the table below: -

Expenditure Variations	£'000	£'000
Parking provision no longer required	(50)	
Other variations on running expenses within parking areas	<u>13</u>	(37)
Ranger service staffing review implementation delays	42	
Net overspend on staffing and running costs for street regulation	18	
Underspend on staffing and running expenses within traffic and road safety	(28)	
Other minor variations in staffing & running expenses	(17)	
Additional emergency tree works	88	
Reductions in highways minor improvement budgets to offset extra tree works	(50)	
Underspend on staffing & running costs within highways	(94)	
Savings on market expenditure to partly offset income deficit	<u>(6)</u>	(47)
Reduction in waste contract costs as a result of the decrease in trade waste customers	(21)	
Part year effect of waste disposal contract negotiations	(37)	
Reduction in disposal tonnages	(118)	
Surplus generated from the contract payment mechanism	<u>(100)</u>	(276)
Carry forward request for remedial dam works at Keston Ponds	(20)	
Carry forward request for garden waste trial	(161)	
Carry forward request for playground improvement works	<u>(67)</u>	(248)
Winter maintenance underspend is projected due to mild winter		(46)
Total variation for expenditure		<u><u>(654)</u></u>

- 5.10 Other variations in waste total Cr £255k which is made up of £118k from a 1,500 tonnes reduction in disposal tonnage, Cr £100k from the contract payment mechanism as a direct result of an increase in recycling tonnage and Cr £37k being the part year effect of the successful negotiations for the waste disposal contract.
- 5.11 Following the unexpected gales experienced in January, additional emergency tree works had to be undertaken resulting in an underspend of £88k. This overspend was partly offset by underspends within the minor improvement budgets of £50k.
- 5.12 There are three carry forward requests being submitted to the Executive totalling £248k as follows: -

£161k Garden Waste Trial – The budget for the garden waste trial was originally allocated for spend in 2011/12. However, the scheme was designed to launch in the Spring of 2012, with the intent of maximising the customer base by coinciding with the beginning of the gardening season.

Publicity and direct communications commenced in February 2012, and containers were ordered. Customer numbers for the original uptake of the scheme were such that only a proportion of the containers ordered needed to be delivered by 31 March 2012. As demand for the service developed, the remainder of the containers were received in April 2012 and delivered to customers. This delayed expenditure and resulted in an underspend of £161k which therefore needs to be carried forward to 2012/13 in order to meet the commitment.

20k Keston Ponds – Identification of remedial works to the dam structures at Keston Ponds were identified in 2010. Following some small scale repairs the Countryside team were advised to get a follow-up report covering all the pond/dam structures.

The recommendations of an initial report indicated that the middle pond (which is currently leaking on the downstream side) falls under the Reservoir Act (thus increasing the urgency for repairs). The remedial repairs required to this dam require consent from both the Environment Agency (as the ponds online Main River) and Natural England as the ponds are a site of Special Scientific Interest (SSSI). Funding of £20K was allocated from the 2011/12 Countryside budget, however, due to the complexity of consent and finding suitable contractors, the works could not be undertaken before the year-end and therefore led to an underspend.

In addition to remedial repairs, the initial report recommends additional studies and works including (but not limited to) full silt surveys and removal of silt; surveys to determine the structure, construction and leakage routes of the dams, water levels and flow, and water quality. It is requested that the £20k funding allocated to these repairs from the Countryside budgets in 2011/12 is carried forward to enable this priority work to be undertaken in 2012/13.

£67k Playground Works – Within the Parks Infrastructure budget, funds had been allocated to cover works under the Safer Playgrounds rolling programme of safety improvements and equipment replacement across six sites within the Borough. This included the sites Blake Recreation Ground, Martins Hill, Penge Recreation Ground, Petts Wood Recreation Ground, Pratts Bottom Open Space and Willet Recreation Ground. The programme included works such as the replacement of roundabouts and the replacement of multi-play units that have come to the end of their lifespan. (A multi-play unit is a tower which has a number of play features such as a slide, steps, rope net etc some of these being over 20 years old).

Tenders were returned during the first two weeks in March 2012, however due to problems encountered with the tender submissions, no bids could be accepted and the works could not be carried out before the 31st March 2012. A request is being submitted to the Executive to carry forward the £67k to enable the improvement works to be completed in 2012/13 following a further tendering process.

The total budget for 2011/12 for this programme was £154k, a further 3 sites were completed and all the play equipment procured for the six sites above prior to the end of the financial year.

Non-Applicable Sections:	Personnel and Legal
Background Documents: (Access via Contact Officer)	2011/12 budget monitoring files within ES finance section

Environmental Services Portfolio Budget Monitoring Summary

2010/11 Actuals £'000	Division Service Areas	2011/12 Original Budget £'000	2011/12 Latest Approved £'000	2011/12 Projection £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
(5,515)	Customer & Support Services							
	Parking	(5,366)	(5,351)	(5,610)	(259)	1 - 5	(199)	0
1,605	Support Services	1,554	1,928	1,931	3	6	0	0
(3,910)		(3,812)	(3,423)	(3,679)	(256)		(199)	0
	Public Protection - ES							
112	Emergency Planning	114	114	101	(13)	7	0	0
112		114	114	101	(13)		0	0
	Street Scene & Green Space							
5,803	Area Management/Street Cleansing	5,975	5,945	5,939	(6)	8	0	0
2,165	Highways (SSGS)	0	2,422	2,454	32	9	(4)	0
(65)	Markets	(47)	(21)	(18)	3	10	23	0
6,225	Parks and Green Space	6,153	6,137	6,091	(46)	11	42	0
567	Street Regulation	519	549	567	18	12	20	0
16,091	Waste Services	16,892	16,837	16,481	(356)	13	(10)	0
30,786		29,492	31,869	31,514	(355)		71	0
	Transport & Highways							
7,277	Highways incl London Permit Scheme	9,236	6,713	6,613	(100)	14	(70)	0
147	Highways Planning	144	165	161	(4)	15	(9)	0
843	Traffic & Road Safety	790	675	644	(31)	15	(36)	0
216	Transport Strategy	235	229	222	(7)	15	(6)	0
8,483		10,405	7,782	7,640	(142)		(121)	0
35,471	TOTAL CONTROLLABLE	36,199	36,342	35,576	(766)		(249)	0
7,151	TOTAL NON CONTROLLABLE	(692)	7,652	7,652	0		(24)	0
2,596	TOTAL EXCLUDED RECHARGES	2,348	2,614	2,614	0		0	0
45,218	PORTFOLIO TOTAL	37,855	46,608	45,842	(766)		(273)	0

Reconciliation of latest approved budget

£'000

Original budget 2011/12

37,855

Repairs & Maintenance (Non-controllable)	348
Supplementary estimate for capital accounting adjustment relating to Lead Local Flood Authorities Grant income - transferred to	5,670
Transfer of design studio to Corporate Services (Resources Portfolio)	110
Transfer of Post 11599 from Parks to Customer Service Centre	(62)
Rental Income budget adjustments (Non-controllable)	(16)
Transfer of NRSWRA income to central contingency	(34)
Transfer from Waste to CSC re Kitchen Waste Service - food bags etc	(260)
Property Maintenance - non-controllable virements actioned by KT	(15)
Allocation of fuel from contingency for street lighting	(106)
Allocation of savings from key negotiations of waste contracts	100
Reduced Depot recharge out to ACS	(180)
	64

Memorandum Items

Capital Charges - Depreciation	195
Capital Charges - Deferred Charges (REFCUS)	987
Capital Charges - Impairment	871
Capital Charges - Government Grants Deferred	(27)
Insurance	649
Rental income	(8)
Repairs & Maintenance	(126)
IAS19 (FRS17)	344
Recharges	249
Reported Latest Approved Budget for 2011/12	46,608

Environmental Services Portfolio - Budget Monitoring Notes - 31 March 2012**1. Bus Lane Enforcement Cr £114k**

There is a net surplus of £114k as follows:

- An increase in the number of contraventions has resulted in additional income of £107k for 2011/12 (net of the bus lane works below).
- additional income received from PCNs issued in prior years of £7k.

The above figures include the expected shortfall of income of £50k, (full-year effect £100k) as a result of the suspension of bus lane restrictions in Cray Avenue, following the diversion of traffic as a result of the bridge replacement at Chislehurst Road.

2. Off Street Car Parking Cr £6k

Off-street car parking income is £30k below budget expectation. The overall deficit is mainly due to: reduced demand; and parking fees not having been increased to match (i) inflation added to the budget as a result of the normal estimate process and (ii) the loss of income as a direct result of the increase in VAT.

The income shortfall is mainly from the four multi-storey car parks (Dr £50k), partly offset by additional income (Cr £20k) from other car parks, mainly within Hayes, Beckenham and Petts Wood.

This shortfall in income is offset by a balance from a provision of £50k no longer required for contract payments following successful negotiations with the parking contractor.

There are other minor variances across general running expenses totalling Dr £14k.

3. On Street Car Parking Cr £48k

There is a surplus of £57k from on-street car parking income. £25k is from Bromley Town Centre, with the balance coming from across the borough - largely Beckenham, Petts Wood & Hayes.

There are other minor variations across general running expenses totalling £9k giving rise to the overall net position of Cr £48k.

4. Parking Enforcement Cr £47k

There is additional income of £101k for PCNs in 2011/12 as a result of more efficient use of CCTV cameras for enforcement, including the part-year effect of CCTV enforcement hours extended to evenings and Sundays. The performance of the parking contractor contributed to this surplus.

However, there is a shortfall of income of £57k from PCNs issued in previous years compared to what was expected. This gives a net income surplus of £44k.

The previously anticipated underspend on employee costs of £14k, has reduced to £5k due to additional temporary staff required for cover whilst permanent staff received training on new systems.

There is a net overspend of £2k across other running expenses resulting in an overall net position of Cr £47k.

5. Permit & Disabled Parking Cr £44k

Additional income has been received for permit & disabled parking of £37k due to the full-year effect of new parking schemes and increased charges for disabled badges from January 2012. There are other minor variations of Cr £7k across general running expenses.

Summary of variations within Parking:	£'000
Bus Routes Enforcement	(114)
Off Street Car Parking	(6)
On Street Car Parking	(48)
Deficit in PCN income issued in previous years	57
Additional PCN income due to more efficient use of CCTV cameras in 2011/12	(101)
Other variations within Enforcement	(3)
Permit & disabled parking	(44)
Total variation for parking	<u>(259)</u>

6. Support Services Dr £3k

There is an underspend within employee costs of £13k, largely due to a combination of a vacancy following retirement, and maternity leave. There is an underspend of £11k within the premises resurfacing budget, due to previously anticipated works not taking place.

There is a £32k overspend on the equipment budget; £29k relates to the purchase of a telehandler needed for depot operations. Other underspends across the division total £5k, leading to an overall £3k overspend.

7. Emergency Planning Cr £13k

As a result of a part-year vacancy, there is an underspend within employee costs of £19k. There are overspends across running expense budgets of £6k, resulting in a net overall underspend of £13k.

8. Area Management & Street Cleansing Cr £6k

As 80% of graffiti removal works are pro-active, this element of the Street Cleansing contract has been reduced by £75k to fund additional spring and autumn cleaning works, costing £92k.

The net contract cost of nuisance vehicles is £18k lower than budgeted. This is due to additional income being generated by the contractor as a result of the high price of scrap metal which has reduced the contract cost to the Council.

There is an underspend of £5k across other general running expenses.

9. Highways (SS&GS) Dr £32k

Following the unexpected gales experienced in January, additional emergency tree works had to be undertaken, resulting in an overspend of £88k. This included health & safety works e.g. tree pruning to mitigate third party liability claims.

The previously projected underspends across Minor Improvement budgets of £70k, to contribute to the additional tree works, were not fully realised. This was due to additional repairs to pavements from tree root damage as identified following routine safety inspections. The net underspend within these budgets is therefore £50k.

There is currently a small surplus of £6k projected from Street Traders' Licences due to more businesses applying for licences

10. Markets Dr £3k

There is a shortfall in income of £9k mainly due to the continuing effects of the recession. This has improved from the previous projected deficit of £30k due to unexpected income from an increase in numbers of occasional traders during February and March. The deficit is partly offset by underspends across supplies and services budgets of £6k, giving a net overall deficit of £3k.

11. Parks & Green Space Cr £46k

Staffing is overspent by £42k due to the 2011/12 budget savings relating to the ranger service review of £156k not being fully met in year, and not appointing to the vacant Parks Project Officer post. The overspend is partly offset by an underspend of £6k due to a reduction in grant to the Chislehurst Common Conservators.

There is an overspend across transport budgets of £18k, of which £14k relates to car allowances and £4k vehicle repairs. The overspend on car allowances is not expected to continue into 2012/13 as there has been a reduction in staffing as a result of the ranger review.

Within the Countryside running expenses budgets, there is an underspend of £20k relating to previously anticipated remedial works to the dam structure at Keston Ponds not taking place. The delay is due to the complexity of consent (required from both the Environment Agency and Natural England) and finding suitable contractors. As the works could not be completed until 2012/13, a request is being submitted to carry-forward these funds to meet the commitment.

Within Parks Infrastructure, there is an underspend of £67k relating to Playground works for the improvement and replacement of equipment across 6 sites - Blake recreation ground, Martins Hill, Penge recreation ground, Petts Wood recreation ground, Pratts Bottom open space and Willet recreation ground. Tenders were returned during the first two weeks in March 2012, however due to problems encountered with the tender submissions, no bids could be accepted and the works could not be carried out before the 31st March 2012. A request is being submitted to the Executive to carry forward the £67k to enable the improvement works to be completed in 2012/13 following a further tendering process.

Within the grounds maintenance budgets there has been an overspend of £28k on required works commissioned from contractors. This has been partly offset by savings made on cemeteries maintenance and running expenses (Cr £24k).

Other minor variations in general running expenses total Cr £17k.

12. Street Regulation Dr £18k

There is an overspend on staffing of £31k. This is due to:

- Dr £25k 2011/12 budget savings not being fully met in year
- Dr £6k net costs incurred as cover for staff on long-term sick

This is partly offset by an other minor variations totalling Cr 13k from staff advertising and other general running expenses.

13. Waste Management Cr £356k

Prices for trade waste collections were increased by 15% in April 2011 and 13% in April 2010. For 2010/11 the fall-out of customers equated to 3.8%, however in 2011/12 this percentage has nearly trebled, to currently 11.2%. When setting the new fees and budgets an assumption was made that there would be reduction of a further 5% of customers and therefore the additional reduction of 6.2% has meant that income is £76k below budget.

It should be noted that this is partly offset by a corresponding reduction in contract collection costs of £21k from the decrease in customers.

The part year impact of the recent disposal contract negotiations relating to a combination of revised disposal targets as well as the use of the CPI index instead of the RPIX index, has meant that additional savings of £37k have been achieved during 2011/12. The full year impact of these negotiations has been built into the 2012/13 budget.

Disposal tonnage was 1,500 below budgeted tonnage, resulting in an underspend of £118k on the disposal contract.

There is a surplus as a result of the payment mechanism built into the disposal contract of £100k, based on 2011-12 tonnages.

Within the Schools Recycling Service, there is a small surplus of £5k income. This has arisen due to more schools taking up the service than originally anticipated

A surplus of £25k from recycling income is more than offset by a deficit within Trade Waste delivered of £11k and clinical waste collection income £24k due to a decrease in customers.

There is an underspend relating to the Garden Waste Trial of £161k. The scheme was designed to launch in the Spring of 2012, with the intent of maximising the customer base by co-inciding with the beginning of the gardening season. Publicity and direct communications commenced in February 2012, and containers were ordered. Sufficient containers for the initial customer requirements were received during 2011/12, and these were delivered to customers.

As customer numbers continue to increase, the balance of the containers were received in April 2012, and the cost of delivery to customers will also be incurred during 2012/13. Therefore a carry-forward request is being submitted to enable the invoices to be paid in 2012/13.

All variations for waste management are summarised in the table below :-

Summary of Variations:-	£'000
Shortfall of trade waste collection income due to reduction in customers	76
Corresponding reduction in trade waste collection contract costs	(21)
Part year effect of waste disposal contract negotiations	(37)
Reduction in disposal tonnages	(118)
Surplus within payment mechanism	(100)
Income deficit within Trade Waste delivered	11
Additional income due to increase in customers within Schools Recycling Service	(5)
Surplus income from other recycling	(25)
Reduction in clinical waste income	24
Underspend within Garden Waste Trial	(161)
Total variation for waste management	(356)

14. Highways & London Permit Scheme Cr £100k

There is an underspend on salaries of £62k through a combination of vacancies and reduced hours following an early retirement.

Other variations include additional miscellaneous income (excluding NR&SWA) of £52k.

There is an underspend within the Street Lighting electricity budget of £32k, mainly due to a refund received directly related to the risk premiums built into the energy contract.

Following a relatively mild winter, there is an underspend on winter maintenance of £46k. This is mainly due to the fact that no additional costs were incurred for the snow clearance in February, above the existing street cleansing and highways maintenance charges for normal contracted duties. This has reduced from the previously reported underspend of £90k due to the miscoding of salt costs.

There is an overall net deficit of £92k within NR&SWA income as follows:

- Inspections	57
- Defect notices	79
- Section 74 notices	-53
- Fixed Penalty Notices	9
	92

The overall net deficit of £92k has improved from the previous projected deficit of £134k. This is due to a previously unanticipated agreement reached with Thames Water over unpaid 2010-11 inspection income of Cr £25k, a lower than anticipated bad debt provision within 2011/12 defects of Cr £20k, and other minor variations Dr £3k.

The deficit within inspections has arisen as a result of a revised criteria applied for inspections charged to Thames Water and invoice being adjusted accordingly. Also, charges relating to 2010-11 are expected to be cancelled following within "Category A" items (relating to works in progress).

The deficit within defect notices has arisen due to cancelled invoices relating "D2" (in progress) charges. Of these, the majority relates to Thames Water, although some cancellations are being processed regarding the smaller utility companies too.

All variations are summarised in the table below : -

Summary of Variations:-	£'000
Underspend on Highways salaries	(62)
Additional miscellaneous income (excluding NR&SWA)	(52)
Underspend on Street Lighting electricity	(32)
Underspend on winter maintenance	(46)
Net deficit across NR&SWA income	92
Total variation for Highways & London Permit Scheme	(100)

15. Highways Planning, Traffic & Road Safety and Transport Strategy Cr £42k

There is an underspend of £5k on staffing as a result of transferring costs to Transport for London earlier than previously anticipated, and reduced working hours.

There is an over-achievement of income from road closure charges of £14k, due to higher volumes in the second half of the year than previously anticipated. A reduction in the contribution required to the pan-London enforcement of the ban on HGVs using non-designated routes has led to an underspend of £10k during 2011/12.

There are further underspends totalling £13k from across supplies and services budgets, resulting in the net overall underspend of £42k.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to the Executive, the following virements have been actioned:

1) A virement of £40k has been actioned from Area Management & Street Cleansing supplies & services budgets, to create a dedicated budget for the Snow Friends project.

This page is left intentionally blank

Report No.
ES12088

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: Environment Portfolio Holder

**For Pre-decision scrutiny by the Environment PDS
Committee on**

Date: 3 July 2012

Decision Type: Non-Urgent Executive Non-Key

Title: BUDGET MONITORING 2012/13

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2012/13 for the Environment Portfolio based on expenditure and activity levels up to 31st May 2012. This shows a balanced budget for 2012/13.

2. **RECOMMENDATION**

2.1 The Portfolio Holder is requested to endorse the latest 2012/13 budget projection for the Environment Portfolio.

Corporate Policy

1. Policy Status: Existing policy. Sound financial management
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: Recurring cost.
 3. Budget head/performance centre: All Environment Portfolio Budgets
 4. Total current budget for this head: £40.6m
 5. Source of funding: Existing revenue budgets 2012/13
-

Staff

1. Number of staff (current and additional): 206ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory requirement. The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2012/13 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2012/13 to minimise the risk of compounding financial pressures in future years.
- 4.3 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The 2012/13 budget for the Environment Portfolio is projected to be balanced at the year end based on financial information available to 31st May 2012. Within the balanced budget there are three major variations which are detailed in Appendix 1 and summarised below: -
- 5.2 A shortfall of income totalling £260k is projected for off street parking, partly due to the price increases not taking effect until 30th April and partly due to a slight reduction in usage. This deficit is currently being offset by management action to reduce parking running costs (Cr £60k) and a reduction in waste disposal tonnage (Cr £200k).
- 5.3 Customer drop out for trade waste collections has not been as high as previous years despite the recent price increase. Based on current information, there could be a surplus of £110k. This is offsetting a reduction in income from trade waste delivered to the depots due to a decrease in customers. The situation will be closely monitored.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2012/13 budget monitoring files within ES finance section

This page is left intentionally blank

Environmental Services Portfolio Budget Monitoring Summary

2011/12 Actuals £'000	Division Service Areas	2012/13 Original Budget £'000	2012/13 Latest Approved £'000	2012/13 Projection £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
(5,649)	Customer & Support Services	(6,697)	(6,697)	(6,497)	200	1 - 3	0	140
1,932	Parking	1,402	1,402	1,402	0		0	0
	Support Services							
(3,717)		(5,295)	(5,295)	(5,095)	200		0	140
101	Public Protection - ES	113	113	113	0		0	0
	Emergency Planning							
101		113	113	113	0		0	0
5,904	Street Scene & Green Space	4,535	4,535	4,535	0		0	0
2,454	Area Management/Street Cleansing	2,385	2,385	2,385	0		0	0
(18)	Highways	(29)	(29)	(29)	0		0	0
6,057	Markets	6,042	6,042	6,042	0		0	0
567	Parks and Green Space	628	628	628	0		0	0
16,527	Street Regulation	16,254	16,254	16,054	(200)	4	0	(200)
	Waste Services							
31,491		29,815	29,815	29,615	(200)		0	(200)
6,613	Transport & Highways	6,188	6,408	6,408	0	5	0	0
161	Highways incl London Permit Scheme	142	142	142	0		0	0
866	Highways Planning	346	346	346	0		0	0
	Traffic & Road Safety							
7,640		6,676	6,896	6,896	0		0	0
35,515	TOTAL CONTROLLABLE	31,309	31,529	31,529	0		0	(60)
7,635	TOTAL NON-CONTROLLABLE	6,936	6,996	6,996	0		0	0
2,614	TOTAL EXCLUDED RECHARGES	2,103	2,103	2,103	0		0	0
45,764	PORTFOLIO TOTAL	40,348	40,628	40,628	0		0	(60)

Reconciliation of latest approved budget

£'000

Original budget 2012/13

40,348

Supplementary estimate for implementation of Flooding and Water Act

220

Budget Adjustments for rental Income

60

Latest Approved Budget for 2012/13

40,628

Environmental Services Portfolio - Budget Monitoring Notes - 31 May 2012**1. Off Street Car Parking Dr £200k**

The parking income budget assumed the new charges would be in place for the whole of 2012-13 but these did not come into effect until late April 2012 after a statutory notice period, as advised in the charges report. The impact of this delay is Dr £20k. May 2012 is therefore the only full month of the new charges.

Using the data available, off-street car parking income is projected to be £260k below budget expectation. Within this variation, £180k relates to the four multi-storey car parks, and £80k other surface car parks. The income will be closely monitored during the next few months and any major variances reported to Members.

The projected income deficit is partly being offset by savings from management action of £60k from reducing running expenses, including contract costs.

2. On Street Car Parking £0k

There is no overall variation projected within on street car parking as the projected shortfall in income of £40k in April, will be offset by additional income received from the pricing increase.

3. Car Parking Enforcement £0k

Parking contraventions from the mobile and static cameras within Bromley town centre are not as high as previous months, however, these numbers are compensated for by an increase in contraventions that have occurred outside Bromley town centre.

4. Waste Management Cr £200k

There is currently a projected underspend within waste disposal tonnages of £200k. £115k has arisen from 1,500 lower tonnes than budgeted in April and May, with a further projected underspend of £85k relating to a variation of 1,100 tonnes for the rest of 2012-13.

Within trade waste collection income, there is a projected surplus of £110k. Prices were increased by 17% from 1st April 2012 and expectation was built into the 2012-13 for a dropout of 11% of customers. However, it would appear that the actual net loss of customers has been very small, resulting in the projected surplus income. More detailed analysis of customer numbers will be undertaken in the coming months.

A deficit of £110k is being projected for trade waste delivered income due to reduced activity from builders and other tradesmen in April and May. The bad weather during this period may have had an impact and it is expected that activity will pick up later in the year.

5. Highways including London Permit Scheme £0k

Within NR&SWA income, there is a projected net deficit of £10k. It is anticipated that this will be met from management action across running expense budgets.

It should be noted that all streams of NR&SWA income are likely to be partially affected by a 3 month embargo on utilities' works in principal roads over the period of the Olympic games. Currently, officers do not feel this will have a significant impact upon income projections, although the situation will be monitored closely over the coming months.

Waiver of Financial Regulations:

Since the last report to the Executive, no waivers over £50k have been actioned.

Report No.
ES12096

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Portfolio Holder

For pre-decision scrutiny at the Environment PDS Committee on

Date: 3 July 2012

Decision Type: Non-Urgent Executive Key

Title: ONE OFF SPENDS – MEMBER INITIATIVES

Contact Officer: Dan Jones, Assistant Director Street Scene and Green Space
Tel: 020 8313 4211 E-mail: dan.jones@bromley.gov.uk

Chief Officer: Nigel Davies, Director Environmental Services

Ward: Borough Wide

1. Reason for report

This report outlines the actions and work to be carried out against the Member Priority Initiatives relevant to the Environment Portfolio, as agreed by Council on 26 March 2012. There are four such Initiatives:

- £750k for footways, highways and general improvement projects;
 - £250k relating to support for 'Friends' Groups;
 - £150k to renew/replace the Council's community recycling sites; and
 - £70k to encourage physical activities in parks
-

2. **RECOMMENDATIONS: That the Environment Portfolio Holder agrees:**

- 2.1 To the completion of the highways maintenance schemes identified in para 3.5 within the financial year 2012/13; and that the allocation for any resources remaining from the £750k should be the subject of a further report in September 2012;
- 2.2 To the proposed areas of spend relating to Friends identified in para. 3.8;
- 2.3 To the improvement of Bring Sites within the borough identified in para. 3.11, following consultation with appropriate Ward Councillors; and
- 2.4 To delegate authority to the Director of Environmental Services, in consultation with the Environment Portfolio Holder, to implement delivery of the investment in Bring Sites (£150k) and Friends (£250k), as set out in paras 3.7 to 3.12.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: Estimated Cost : £1,220k
 2. Ongoing costs: Non-Recurring Cost: n/a
 3. Budget head/performance centre: Earmarked Reserve for Member Priority Initiatives
 4. Total current budget for this head: £2,260k
 5. Source of funding: Earmarked Reserve for Member Priority Initiatives
-

Staff

1. Number of staff (current and additional): n/a
 2. If from existing staff resources, number of staff hours: n/a
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): n/a
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 Council on 26th March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member priority initiatives. The original report provided a breakdown of schemes as set out below.
- 3.2 (i) £750k for footways, highways and general improvement projects;
(ii) £250k relating to support for “Friends” Groups;
(iii) £150k to renew/replace the Council’s community recycling sites;
(iv) £400k for investing in small shopping parades and targeted neighbourhood activity;
(v) £500k to support tackling youth unemployment amongst young people;
(vi) £250k to support immediate Beckenham Town Centre improvements and support a bid to Transport for London for traffic and public realm improvements;
(vii) £250k for community based initiatives;
(viii) £70k to encourage physical activities in parks
- 3.3 Items (i), (ii) and (iii) fall within the remit of the Environment Portfolio. Item (viii) is a Public Health lead, but the scheme would be managed by Environmental Services.
- 3.4 A summary of the proposed actions against each item are outlined below:

Item (i) - Highways Maintenance (£750k)

- 3.5 Bromley’s highway network comprises 856 miles (1370 km) of footway and 552 miles (884 km) of carriageway. Each year the carriageway and footway networks are inspected to determine their condition, identify those areas that are in most need of planned maintenance, and prioritise these against available resources. The latest survey indicated a backlog of carriageway maintenance schemes and it is proposed that the one-off funding is used to address a number of these roads. The schemes listed below would form the first phase of the programme for completion during the third quarter of 2012/13;

ROAD NAME & DISTRICT	SECTION of ROAD	WARDS
Chislehurst Road, Chislehurst	St Georges Road West to Pine Road	Chislehurst/Bickley
Stone Park Avenue, Beckenham	H. No 36 to H No 30 even side only. Manor Way (Bus Stop) to Chinese Roundabout full width.	Kelsey & Eden Park
Manor Way, Beckenham	No 84 to Stone Park Avenue. (Heading to be done with Stone Park Avenue)	Kelsey and Eden Park
Blakeney Road, Beckenham	Hayne Road to Lamp Column (B-18- 17) opposite H. No 40 excluding recently patched section	Clock House
New Street Hill, Bromley	Complete Length	Plaistow & Sundridge
Portland Road, Bromley	Complete Length	Plaistow and Sundridge
Stowe Road, Orpington	Complete Length	Orpington
Wayside Grove, Mottingham	Complete Length	Mottingham & Chislehurst North
Elwill Way, Beckenham	Whitecroft Way to Wickham Way	Shortlands

- 3.6 Condition assessment surveys are currently being completed. These will be used to prepare the 2013/14 planned highway maintenance programme, which will be considered by Members in the autumn of 2012. It is therefore proposed that allocations for the remainder of the one-off funding are considered at that time, to allow for maintenance works on the highest priority sites to be completed during the final quarter of 2012/13.

Item (ii) – Support for ‘Friends’ Groups (£250k)

- 3.7 Friends volunteers are local people who work alone or as part of a group to improve their environment, helping to make Bromley a better place in which to live. The work of these individuals has ensured our parks, streets, woodlands and countryside sites are safer, cleaner and greener. The work of Friends inspires civic pride and builds communities, enabling local people to take an active role in making their local environment thrive.
- 3.8 £250k has been allocated to support the work of our Friends. It is proposed that this money is used to enable the continued development of existing groups through appropriate training and support for volunteers, and the provision of tools and equipment to enable them to carry out their work in the most efficient and effective manner. The money will also be used to support the development and expansion of the current schemes in operation, i.e. Parks, Streets and Snow Friends, through recruitment and retention initiatives. Officers will work closely with existing Friends to understand the needs and aspirations of our volunteer so we can best support them in recruiting new Friends, and expand the number of groups in the borough.
- 3.9 Officers are currently liaising with the Friends Forum to identify appropriate and worthwhile initiatives that support the work of the Friends and the objectives of the LBB.
- 3.10 Further to additional work being undertaken by officers in partnership with Friends, it is recommended that the Director of Environment Services is given delegated authority to decide on the appropriate action to take to support the work of Friends, in consultation with the Environment Portfolio Holder.

Item (iii) – The Council’s community recycling sites (Bring Sites) (£150k)

- 3.11 There are 42 existing Bring Sites within the Borough. Waste Services have conducted a survey to determine the current condition of all sites, including appearance, usage, signage, cleanliness and provision of recycling options. In consultation with our contractors for waste and St. cleansing, options for improvements are being formulated to make the most efficient and effective use of the £150k.
- 3.12 It is recommended that the Director of Environment Services is given delegated authority to take appropriate action to improve those Bring Sites identified as being in greatest need of improvement and investment, in consultation with the Environment Portfolio Holder, and following consultation with Ward Councillors.

Item (viii) - Encourage physical activities in parks (£70k)

- 3.13 Officers within Parks and Greenspace, in partnership with colleagues from Public Health, have designed two pilot Outdoor Gym schemes to encourage greater physical activity amongst local residents. The two schemes, in Farnborough Recreation Ground and Betts Park, are pilots and will be monitored and assessed to determine whether they are successful in meeting their aims of promoting and increasing physical activity.
- 3.14 If successful then future schemes may be developed in other locations dependent on funding.

4. POLICY IMPLICATIONS

- 4.1 The proposals set out in this report support the Environment Portfolio Plan aims to:
- Maintain roads, pavements and street lighting in a good condition
 - Increase the proportion of waste recycled

- Promote the activities of Friends groups in enhancing the borough's parks and street scene

5. FINANCIAL IMPLICATIONS

5.1 On 26th March 2012 the Council approved the setting aside of £2.26m in an earmarked Reserve for Member Priority Initiatives as detailed in 3.2.

5.2 This report seeks approval to spend £1.15m on the following: -

- £750k for highways maintenance (3.5 – 3.6)
- £250k to support Friends Groups (3.7 – 3.10)
- £150k to improve the Council's community recycling sites (3.11 – 3.12)

In addition, Members are asked to note the proposals to use £70k of funding to encourage physical activities in parks (3.13)

5.3 Ongoing maintenance costs, if any, will be contained within existing budgets.

5.4 Details of actual spend on each of the four schemes will be reported to Members in future budget monitoring reports.

Non-Applicable Sections:	Personnel, Legal Implications
Background Documents: (Access via Contact Officer)	Council, 26 March 2012, report: http://sharepoint.bromley.gov.uk/documents/s13925/Council%20260312%20Reference%20Rep2.pdf

This page is left intentionally blank

Report No.
ES12093

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Portfolio Holder

For any pre-decision scrutiny questions by the Environment PDS Committee on

Date: 3rd July 2012

Decision Type: Non-Urgent Executive Non-Key

Title: MOTORCYCLE – PARKING AND BUS LANE USE

Contact Officer: Paul Nevard, Traffic Engineer
Tel: 020 8313 4425 E-mail: paul.nevard@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: All Wards

1. Reason for report

This report outlines the background to the use of bus lanes across London and Bromley. The report explains the recent changes that have been made in regards to permitting the use of motorcycles in bus lanes. The report seeks a decision from the Portfolio Holder on the proposed amendments to allow motorcycle drivers to use dedicated bus lanes through the borough. The report also outlines the ongoing improvements to motorcycle parking borough wide.

2. **RECOMMENDATION**

That the Portfolio Holder agrees to:

2.1 Permit use by motorcycle drivers in all of Bromley's bus lanes.

Corporate Policy

1. Policy Status: New Policy:
 2. BBB Priority: Quality Environment:
-

Financial

1. Cost of proposal:£10k
 2. Ongoing costs: Non-Recurring Cost:
 3. Budget head/performance centre: TfL budget for Congestion Relief 2012/13
 4. Total current budget for this head: £140k is assigned for Congestion Relief and £112k remains uncommitted
 5. Source of funding: Transport for London LIP funding 2012/13
-

Staff

1. Number of staff (current and additional): 1
 2. If from existing staff resources, number of staff hours: 10
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
 2. Call-in: Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All motorcyclists using Bromley's bus lanes. Other motorists will benefit through reduced journey times.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: As this scheme affects bus lanes borough wide, individual Ward Members have not been consulted

3. COMMENTARY

- 3.1 The definition of motorcycles include scooters and mopeds. (This group of vehicles is sometimes referred to as “Powered Two-wheelers”). Motorcycles make up around 1% of all traffic on the road. Motorcycles are an affordable alternative to the car. They provide independence and mobility, and often provide quicker journeys for individuals, particularly in congested conditions. They also make effective use of road space.
- 3.2 Motorcyclists are the most vulnerable road users. They are 30 times more likely to be killed than car users and 4 times more likely to be killed than cyclists. As motorcycles offer relatively cheap access to motorised transport they are highly desirable for younger and less experienced drivers. This brings some of the road safety concerns and issues. Bromley however is very proactive in motorcycle training and has been promoting safer riding through rider-education programmes in schools, through training programmes in conjunction with the Institute of Advanced Motorists and the Police, and through publicity campaigns. This is in line with the Borough’s Road Safety Plan.

MOTORCYCLES IN BUS LANES

- 3.3 Following the completion of two trials over a number of years, motorcycles will be given full access to bus lanes on the majority of the London’s red routes from 23 January 2012. TfL have undertaken these trials in order to review the safety of motorcyclists using such lanes and are now recommending their full use.
- 3.4 Within Bromley there is only one Transport for London bus lane located in Bromley Common (A21) but all other bus lanes in the borough do not have this exemption for motorbike use. Therefore, the Council issues Penalty Charge Notices to contravening motorcycle drivers and quite often receives requests to permit their use in bus lanes. The different access rights for motorcyclists in bus lanes in the borough is conflicting and inconsistent. However, the council has been keen to see the results of the various trials undertaken across London by the Mayor of London to assess the safety for all highway users.
- 3.5 As this trial has now been completed and approved, we feel it would be appropriate to permit motorcycle use within Bromley’s bus lanes. Whilst there will be an initial cost for the replacement of signage and amendments to the necessary traffic management orders it is felt that in doing so, the alteration could result in reduced journey times and lower carbon dioxide emissions, and improved safety for motorcyclists.

MOTORCYCLE PARKING IN BROMLEY

- 3.6 Motorcycles comprise around 3% of all registered vehicles, although actual on road use is lower. Recent large increases in sale of mopeds and other commuter machines have resulted in further demand on existing motorcycle parking places, with indications that this trend will continue.
- 3.7 In Bromley, motorcyclists can park in standard on-street parking bays by paying and displaying in the same way as a car user. However, displaying the ticket purchased is impractical as it cannot be fastened to a secure or sealed area and the ticket can be easily lost, stolen or even blown away by the wind. Furthermore, because motorbikes take up relatively little space, other vehicles, (either another motorbike or a car) may attempt to park in the same bay and this can incur a Penalty Charge Notice (PCN) on both parties. Consequently following a review of motorcycle parking across the borough in 2011, dedicated motor cycle bays have been provided in every Council surface car park. There are no charges associated with these bays.

3.8 The Council has also provided a number of marked, dedicated, on-street motorcycle parking bays which are well used. There is also no charge for parking in these on-street bays. The bays are mainly located in and around town centre locations. On-street motor cycle bays can be found in the following locations across the borough:

- Ravensbourne Road, Bromley
- Churchill Way, Bromley
- Park Road, Bromley
- Ringers Road, Bromley
- Station Approach, Hayes
- Hayes Street, Hayes
- Berwick Way, Orpington
- High Street, Orpington
- Homefield Rise, Orpington
- Walnuts Road, Orpington
- Beckenham Road, Beckenham
- Petts Wood Road, Petts Wood

3.9 When introducing a new Controlled Parking Zone (CPZ) or reviewing any parking scheme, the Council will always look to provide designated motor cycle bays. A recent review of existing Controlled Parking Zones has resulted in additional motor cycle bays being added on-street. This process also includes a review of the siting of motorcycle bays with the aim of ensuring that the bays are not obscured or isolated, in order to improve the security of this type of parking.

3.10 Obstructive parking by motorcycles has also raised problems in the past, including the use of cycle stands though town centre locations, which has led to a need for more secure motorcycle parking and dedicated motorcycle parking bays in all of the Council car parks. Furthermore, given the increase in the demand for motorcycle parking, particularly in Bromley Town Centre, and in order to discourage motorcyclists wishing to shop in Bromley from using the bicycle parking racks in the pedestrianised section of the High Street, approximately 50 new motorcycle parking bays were created in three areas in the town centre in 2006/07.

BARRIERS TO MOTORCYCLING

3.11 Among the barriers which may prevent individuals from using motorcycles are lack of skill, comfort, weather, and concerns about traffic safety and personal/vehicle security. Having more protection and space on the carriageway is also key to motorcyclists and as a result permitted use has been allowed in many bus lanes across London.

3.12 Whilst the Council acknowledges that motorcycles can cause less congestion than cars, in practice Bromley has not actively promoted motorcycling as much as other forms of non-car transport, mainly due to concerns over safety of motorcyclists generally. The Mayor of London set a target for all London boroughs to cut motorcyclist deaths and serious injuries by 40% by 2010. This target was lower than for all other modes of travel, but proved to be one of the hardest to achieve, both in Bromley and across London. The reduction in Bromley is currently minimal, despite Bromley achieving the required overall level of KSI casualty reduction for all modes by 2006.

RECOMMENDATIONS

3.13 To make changes to permit motorcycle use in all of Bromley's bus lanes. This should be subject to review and any wider policy changes across London. Furthermore, Traffic Engineering and Parking Services should continue to identify suitable locations for motorcycle parking borough wide

4 POLICY IMPLICATIONS

The recommendations of this report are within existing Council policy.

5 FINANCIAL IMPLICATIONS

5.1 There will be a one off cost of approximately £10k to make amendments to existing bus lane signage borough wide and to advertise alterations to the Traffic Management Order.

5.2 This cost will be funded from the 2012/13 TfL budget for Congestion Relief which has an uncommitted balance of £112k.

5.3 It should be noted that this change in policy to allow motorcyclists to use bus lanes will have a negligible impact on income from bus lane contraventions.

6 LEGAL IMPLICATIONS

It will be necessary to make amendments to the Traffic Management Orders.

Non-Applicable Sections:	Personnel Implications
Background Documents: (Access via Contact Officer)	

This page is left intentionally blank

Report No.
ES12089

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Portfolio Holder

For pre-decision scrutiny by the Environment PDS Committee on

Date: 3rd July 2012

Decision Type: Non-Urgent Executive Key

Title: BROMLEY TOWN CENTRE PARKING CAPACITY

Contact Officer: Chris Cole, Transport Projects & Programme Manager
Tel: 020 8313 4630 E-mail: chris.cole@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Bromley Town

1. Reason for report

Following the decision of the Executive on 23rd May 2012 to support the funding of additional parking capacity in Bromley Town Centre due to the closure of Westmoreland Road, this report provides the specific detail on each of the sites that are being taken forward at this time.

2. **RECOMMENDATIONS**

That the Environment Portfolio Holder agrees:

- 2.1 **To the procurement of a contract for repairs to The Hill and the subsequent implementation of works to demolish the top slab;**
- 2.2 **To delegate authority to the Director of Environmental Services, in consultation with the Environment Portfolio Holder, to implement a name change for The Hill car park;**
- 2.3 **To the submission of a planning application for the Mitre Close car park, and to implementation of the scheme should planning permission be granted;**
- 2.4 **To the design, consultation on and implementation of on-street parking bays on Walters Yard and Elmfield Park.**

Corporate Policy

1. Policy Status: Existing policy
 2. BBB Priority: Vibrant, Thriving Town Centres; Quality Environment:
-

Financial

1. Cost of proposal: Estimated Cost: £520k for one-off capital costs, £2.5k relating to rebranding the Hill car park; and ongoing net additional income of between £236k and £279k per annum from 2013/14 (£56k for 2012/13)
 2. Ongoing costs: Recurring net income of between £236k and £279k per annum
 3. Budget head/performance centre: Capital Programme 2012/13 and parking
 4. Total current budget for this head: £520k within capital programme 2012/13 and Cr £6.7m
 5. Source of funding: LBB Capital Receipts and existing revenue budget 2012/13
-

Staff

1. Number of staff (current and additional): 4
 2. If from existing staff resources, number of staff hours: 50
-

Legal

1. Legal Requirement: Some sites require planning applications (see section 6 below).
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The proposals provide up to an additional 273 parking spaces for use by town centre visitors.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes
2. Summary of Ward Councillors comments:

The initial proposals were discussed at a special meeting with ward Members and Members of the Development Committee on 22 February 2012, prior to the consideration of the planning application. Comments were broadly supportive.

3. COMMENTARY

Background

- 3.1 Westmoreland Road car park is due to be handed over to its developers in September 2012. This means there will be a loss in supply of some 580 public parking spaces to Bromley town centre (although the top two floors of the car park are typically closed except during the Christmas period when demand is highest).
- 3.2 Officers have explored a number of potential sites around the town centre, and have discussed the viable options with Members through the Town Centre Members Working Party. This report contains the details of those sites which have proven to be the most viable and best value for money, and goes some way to replacing those spaces lost. It should also be noted that the Variable Message Sign system for the town centre should be in operation by Christmas 2012 which will also help manage parking.
- 3.3 At the Executive on 23rd May 2012, approval was given to use £520k from LBB Capital to implement additional capacity at four locations:
- Further repairs to The Hill car park
 - A new surface car park at Mitre Close
 - An upgrade to the St Blaise car park to allow public use at weekends
 - Additional on-street parking spaces at several locations
- 3.4 It has been requested that these schemes are implemented in time for Christmas 2012. In order to do so, Members are asked to scrutinise the four schemes, allowing time for any subsequent changes to be incorporated whilst still meeting the Christmas 2012 implementation deadline.

The Hill Repairs

- 3.5 A previous report to Environment PDS Committee (ES10127) provided options to deal with the weak top slab. These varied from undertaking minimal safety works to full slab replacement. An intermediate way forward was chosen where essential safety works were undertaken to selected lengths of the permanent parapet together with installation of temporary safety propping.
- 3.6 The latest proposals include demolition of the weak slab and installation of temporary parapets to ensure the safety of the new arrangement – this will allow previously installed temporary safety propping to be removed, effectively freeing up 123 parking bays.
- 3.7 In the short term, while the works are being carried out, further parking bays will need to be taken out of operation (48 spaces for propping on the ground floor, 60 spaces for traffic management and a further 29 spaces on the top deck for working space). However, the remainder of spaces will be available for use by the public.
- 3.8 The Council's Consulting Engineer AECOM was commissioned on 13th March 2012 via the Council's framework contract to design, procure and project manage this scheme. Procurement has followed Bromley's normal competitive bidding process on a cost/quality basis to seek the most economically advantageous tender. This is a works contract of estimated value £400k and hence there is no requirement for an OJEU advertisement and extended procurement duration.

Five organisations have been invited to tender, each chosen from the Council's select list (EXOR). Should the procurement come in under budget, consideration will be given to additional waterproofing of the upper decks to further prolong the life of the structure.

- 3.9 The programme has been geared for project completion by mid November 2012 to make available additional parking for the Christmas period. Accordingly tender return is scheduled for 6th July 2012 and award of contract is programmed for July 2012. Work on site will last for a thirteen week period. This is a challenging programme but achievable.
- 3.10 Although the works have been pre-planned there remains scope, as in any similar project, for the emergence of unforeseen risks. This programme has little 'slack'. If time delays do develop this may lead to the unavailability of additional car park spaces in time for Christmas, and the 'return' on the investment this year may not materialise. It would be prudent to have a contingency plan available should the risk of unforeseen time delay materialise. It is proposed therefore that the procurement exercise for the scheme contract is completed and that subsequently works are implemented to demolish the top slab.
- 3.11 Members' views are also sought on the possibility of rebranding the car park as part of the Bromley North Village scheme. It would be prudent to consider this before the implementation of the Variable Message Sign system as this scheme includes replacement and rationalisation of all parking signs within the town centre. Other additional costs are estimated to be around £2.5k and are related to replacing the internal (tariff) signs, updating the LBB website and replacing the season ticket application forms. The cost for this would be borne by the Bromley North Village project rather than any Environmental Services budget.
- 3.12 During the 14 weeks of repair works, 137 car parking spaces will have to be closed and there will be a potential estimated loss of income of between £42k and £60k. This loss of income will be offset by the additional income generated by the increase in parking spaces following the implementation of the proposed schemes within this report.

Mitre Close

- 3.13 The proposal is to convert the area around Mitre Close into a surface car park. The area is currently occupied by a disused toilet block and for rear servicing of the buildings on the most northern part of the High Street.
- 3.14 Officers have drawn up designs that maximise the number of parking spaces, whilst retaining access for service vehicles. The designs are attached as Enclosure 1. The plans show a total of 30 spaces.
- 3.15 The car park will be a pay and display car park, using the same payment tariff as The Hill car park next door. Enforcement can be carried out by Vinci Park under the current contract.
- 3.16 Naval Walk, which adjoins the proposed site, is due to be improved as part of the Bromley North Village scheme. The proposals for Bromley North Village include additional lighting and CCTV on Naval Walk, which will also provide benefits for the car park. However implementation of Bromley North Village is unlikely to commence until 2013.
- 3.17 This development will require planning permission.
- 3.18 Capital Costs are estimated to be £50k. Planning approval will need to be sought for the Mitre Close car park, before implementation of the scheme could begin.

St Blaise

- 3.19 It is proposed to permit public parking at weekends in the St Blaise car park, which is currently used by staff with an Essential Car Users permit during the week.
- 3.20 In order to allow for public use a few upgrades to the car park are required.
- The surface will need re-surfacing to make it fit for use,
 - The lines will need to be properly installed, and the size of the bays will need to be increased to meet UK standards.
 - Some signs with tariff and hours of operation etc. will need to be installed.
 - A wider lane to allow HGVs to reverse to The Lodge has also been accommodated.
 - Ticket machines will also need to be installed, but these will not incur any cost as they can be accommodated from existing stock.
 - There may also be a drainage issue at the end of the car park near the storage huts which is being investigated.
- 3.21 It is recognised that re-sizing the parking bays and introducing a wider HGV lane will reduce the capacity, therefore a layout has been designed to achieve this (attached as Enclosure 2). The total number of spaces will fall from just under 100 to 77 as a result. However, by expanding the car park slightly to accommodate existing hard standing and verge it may be possible to replace some of the parking spaces. Therefore officers continue to work on an improved plan. This will have an impact on the operation of the St Blaise car park for staff, although it is recognised that staff parking is currently the subject of consultation on a number of options. It is considered that the reduction can be managed, as overflow for essential car users can be accommodated in the Civic Centre multi-story car park.
- 3.22 The car park will be a pay and display car park, using the same payment tariff as Palace Grove which is in a similar location. Enforcement can be carried out using existing personnel.
- 3.23 There are some minor operational issues. The barriers will need to be left open during the weekend. Staff and operational vehicles which still require parking bays over the weekend can be accommodated in the underground car park under the Stockwell Building. There are also some minor operational issues regarding wedding vehicles that need to be overcome, but these are being addressed and would not hold up the implementation of the scheme.
- 3.24 This development will not require planning permission it is considered unlikely that the proposed works will result in increased business rates being payable

On-Street

- 3.25 There are two on-street locations that have been identified as capable of taking additional parking bays: Elmfield Park (replacing largely unused taxi ranks); and Walters Yard.
- 3.26 An initial design for Walters Yard has been drawn up and is attached as Enclosure 3. Up to 10 parking bays could be introduced as a result.
- 3.27 In order to replace the taxi ranks on Elmfield Park, permission needs to be sought from TfL. They would need to see the results of a week long survey of use of the ranks before they would consider their removal, however. Currently the largest of the ranks is being used by the contractors undertaking the upgrade to Bromley South Station. This means the survey cannot

take place until July/August when the upgrade will be complete, and the result of the survey will show the normal situation. These bays are barely used during the day and officers are therefore confident that the majority of the rank spaces can be converted, although it is expected that taxi representatives may oppose their total removal. The location of the ranks in question is shown in Enclosure 4.

3.28 In both cases the designs will need to go through a public consultation including local residents and businesses.

3.29 Once consultation is complete, the implementation of on-street bays is a fairly quick and relatively cheap process. The bays will be a pay and display/pay by phone, using the same payment tariff as the other on-street parking bays in the vicinity. Enforcement can be carried out using existing personnel.

3.30 Capital costs are still estimated to be around £10k.

4. POLICY IMPLICATIONS

4.1 Whilst there are no specific policies that impact on these proposals, they are in line with the Building a Better Bromley objective of promoting vibrant and thriving town centres, and the aims of the Bromley town centre Area Action Plan (AAP).

5. FINANCIAL IMPLICATIONS

Capital Costs

5.1 A summary of the capital costs is as follows:

Site	No. of spaces	Estimated Cost
The Hill (repairs)	123	£450k
St Blaise (resurfacing and lining)	77-90	£10k
Mitre Close (new car park)	30	£50k
On-street (additional spaces)	20-30	£10k
Total	250 - 273	£520k

Revenue Implications

5.2 The estimated on-going revenue implications of the schemes above including the loss of income at the Hill car park from the temporary closure of 137 spaces during the 14 weeks period of repair works, plus the impact of the likely outcome of the staff parking consultation are summarised in the table below: -

Phase 1 Parking Sites	Part Year Effect (2012/13)		Full Year Effect (2013/14)	
	Minimum £'000	Maximum £'000	Minimum £'000	Maximum £'000
Estimated annual expenditure	2	2	4	4
Estimated annual income	(100)	(118)	(240)	(283)
Estimated net loss of income at the Hill car park during the	42	60	0	0
Estimated net income	<u>(56)</u>	<u>(56)</u>	<u>(236)</u>	<u>(279)</u>

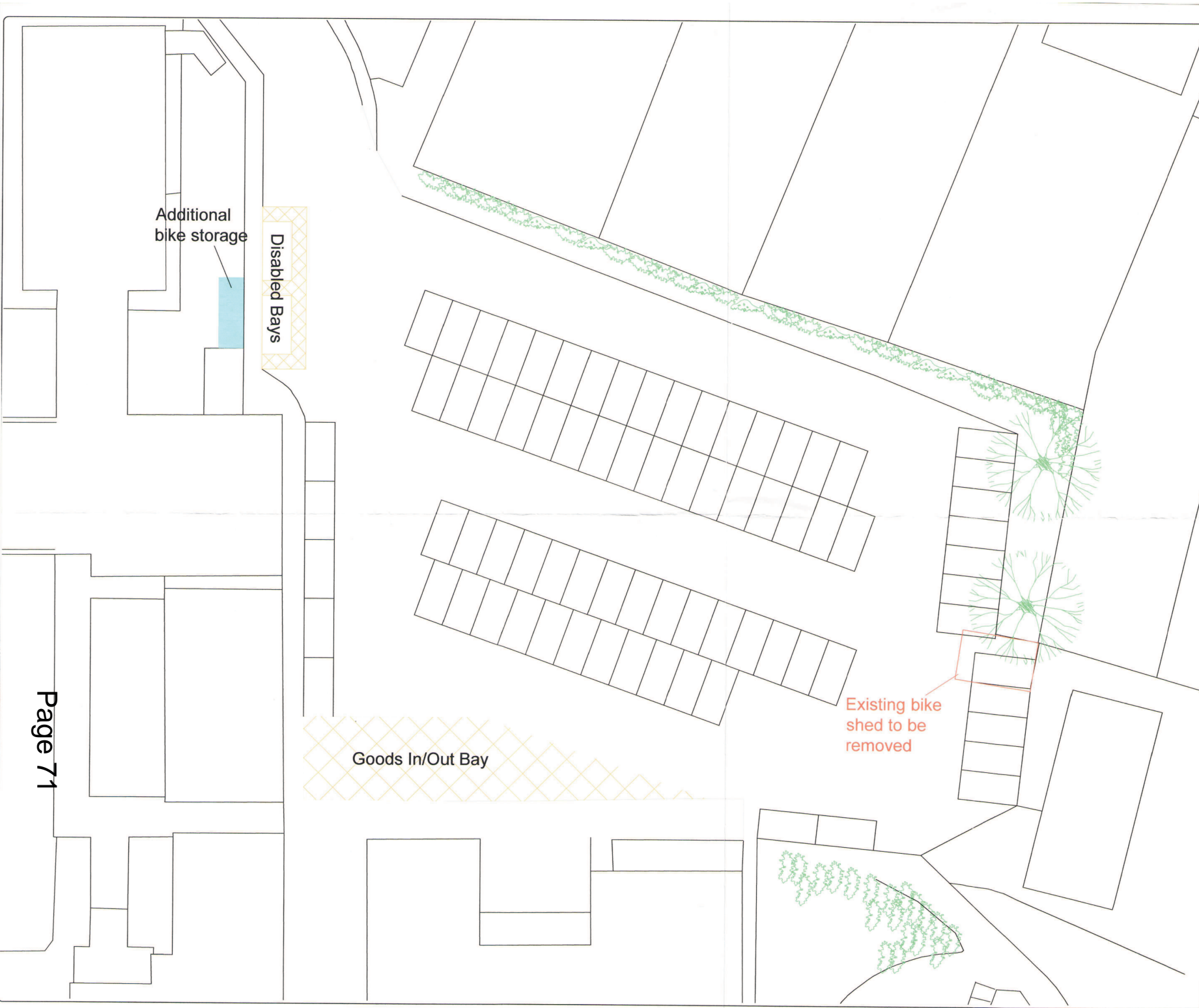
- 5.3 The part year effect of introducing the Phase 1 schemes during 2012/13 will be an estimated net additional income of £56k, with a full year effect of between £236k and £279k for 2013/14. This will offset the net loss of income from the closure of Westmoreland car park.
- 5.4 It should be noted that assumptions for the net loss of income from the closure of Westmoreland Road car park have already been built into the 2012/13 and 2013/14 budgets, with a contingency provision set aside totalling £547k.
- 5.5 On 23rd May 2012, the executive agreed that £520k be set aside from capital receipts and the scheme added to the capital programme for 2012/13.
- 5.6 The estimated costs of £2.5k for the rebranding of the Hill car park will be met from the £6.667m funding set aside for the Bromley North Village capital scheme.

6. LEGAL IMPLICATIONS

- 6.1 The new car park at Mitre Close will require planning permission.

Non-Applicable Sections:	Personnel
Background Documents: (Access via Contact Officer)	

This page is left intentionally blank



Additional bike storage

Disabled Bays

Goods In/Out Bay

Existing bike shed to be removed

General Notes

Do not scale from this drawing.

All dimensions are to be checked on site prior to tendering. Any discrepancies should be notified immediately.

© This drawing is the copyright of London Borough of Bromley and should not be reproduced without prior written approval.

This drawing is to be read in conjunction with all relevant drawings & specifications.

Notes

Existing car park layout has 111 spaces, proposal complies with current regulations but will result in 77 spaces + 2 disabled

Revision

Contact

Property Division
 London Borough of Bromley
 Civic Centre
 Stockwell Close
 Bromley
 KENT
 BR1 3LH

Tel: 020 8464 3333
 Fax: 020 8461 7521
 Email: info@bromley.gov.uk



Project

St Blaise Car Park

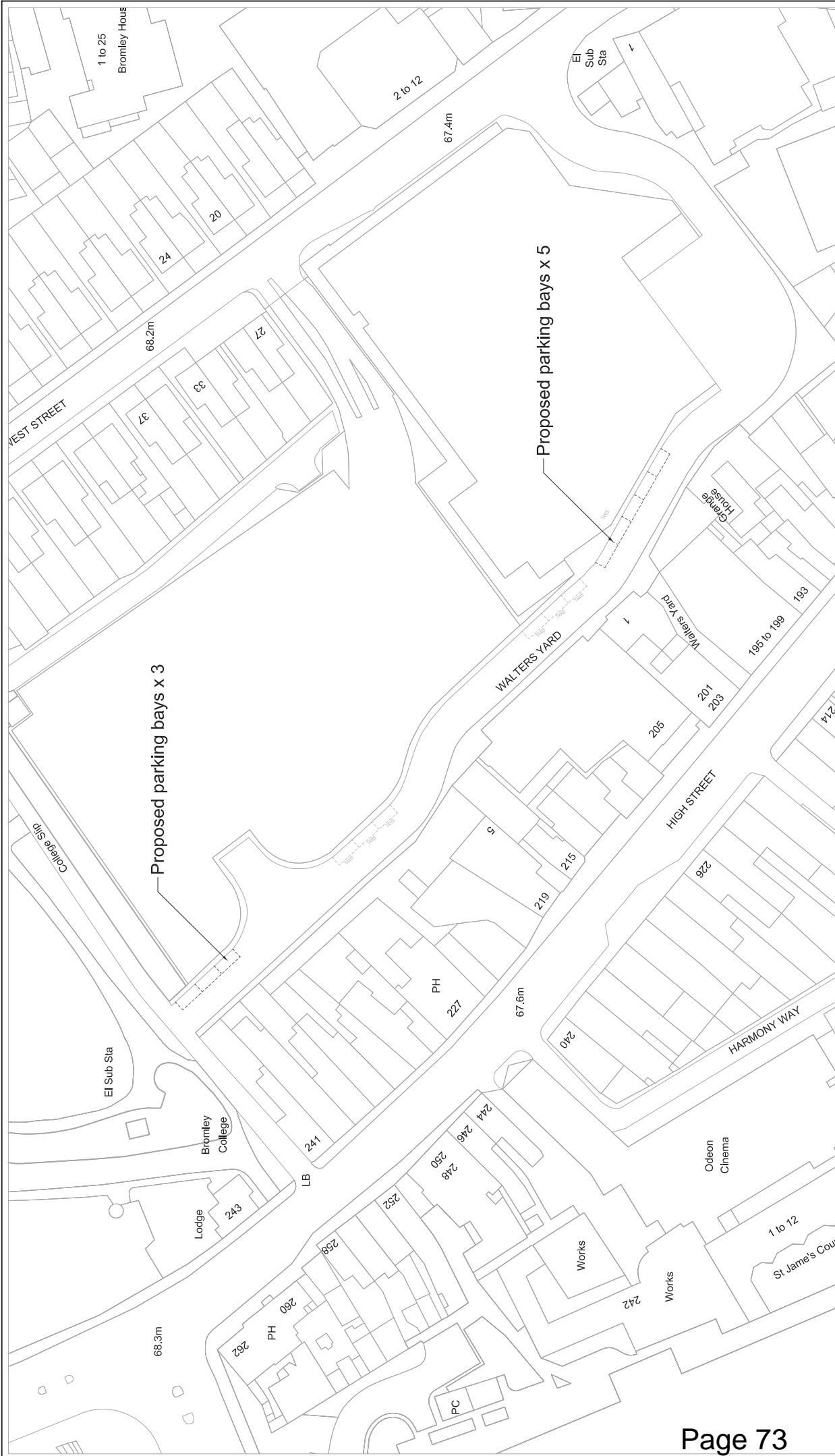
Drawing

Re-line Car Park Bays

Scale 1:200@A2 Date 02/10/07 Drawn SJH

Drawing No. LD15507/1 **Revision** A

This page is left intentionally blank



© Crown copyright and database rights 2012 Ordnance Survey 100017661.

Environmental Services
Civic Centre, Stockwell Close,
Bromley, BR1 3UH
Tel : 020 8464 - 3333
Fax : 020 8313 - 4555
Email : www.bromley.gov.uk

Job
WALTERS YARD

Title
PROPOSED PARKING BAYS


Nigel Davies
Director of Environmental Services

Scale @ A4
1:1000

Date
31/05/12

Checked
C.C.

By
J.J.

Drawing Number
11124-01

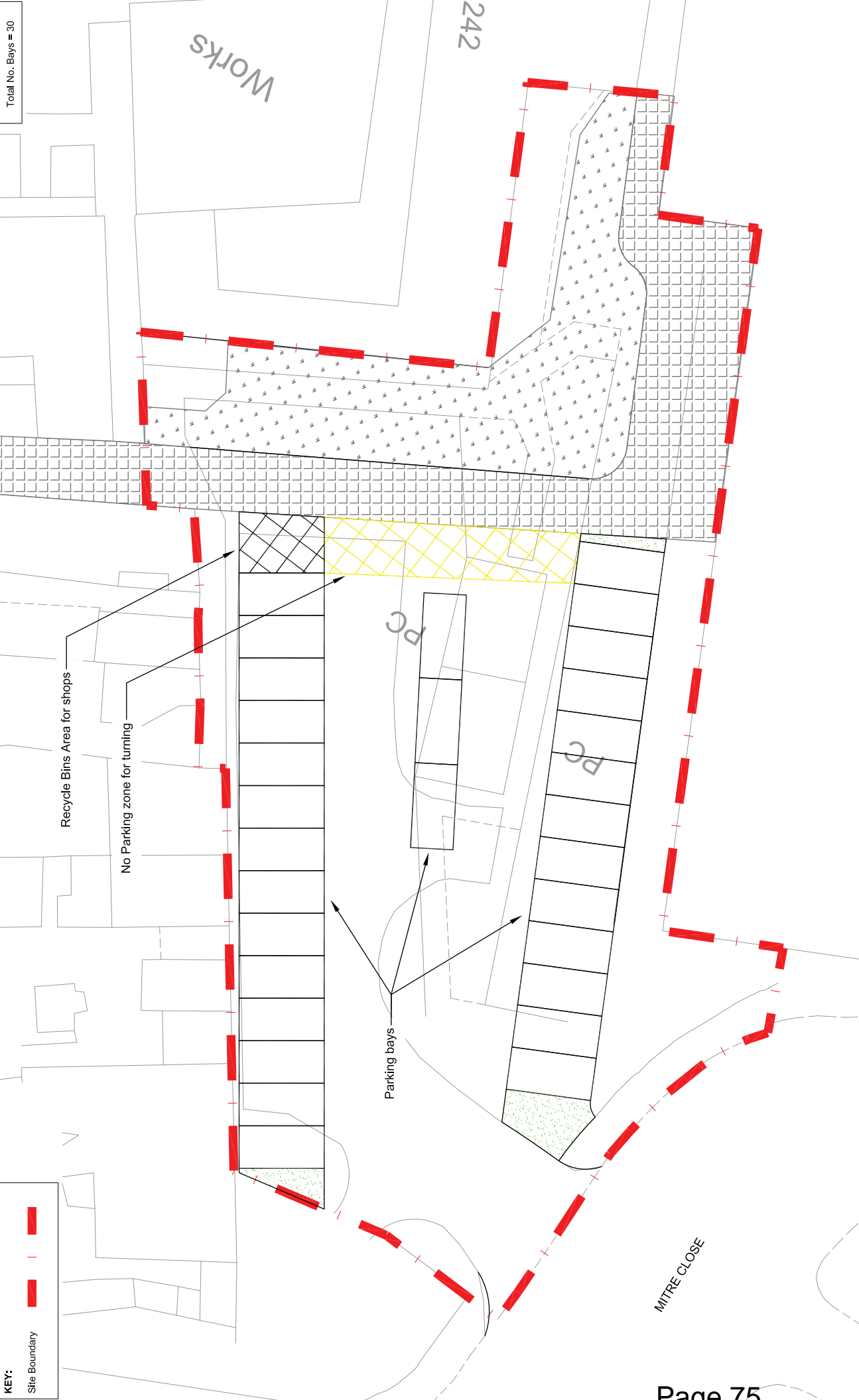
Revision
-

Date
-

Description
-


By
-

This page is left intentionally blank

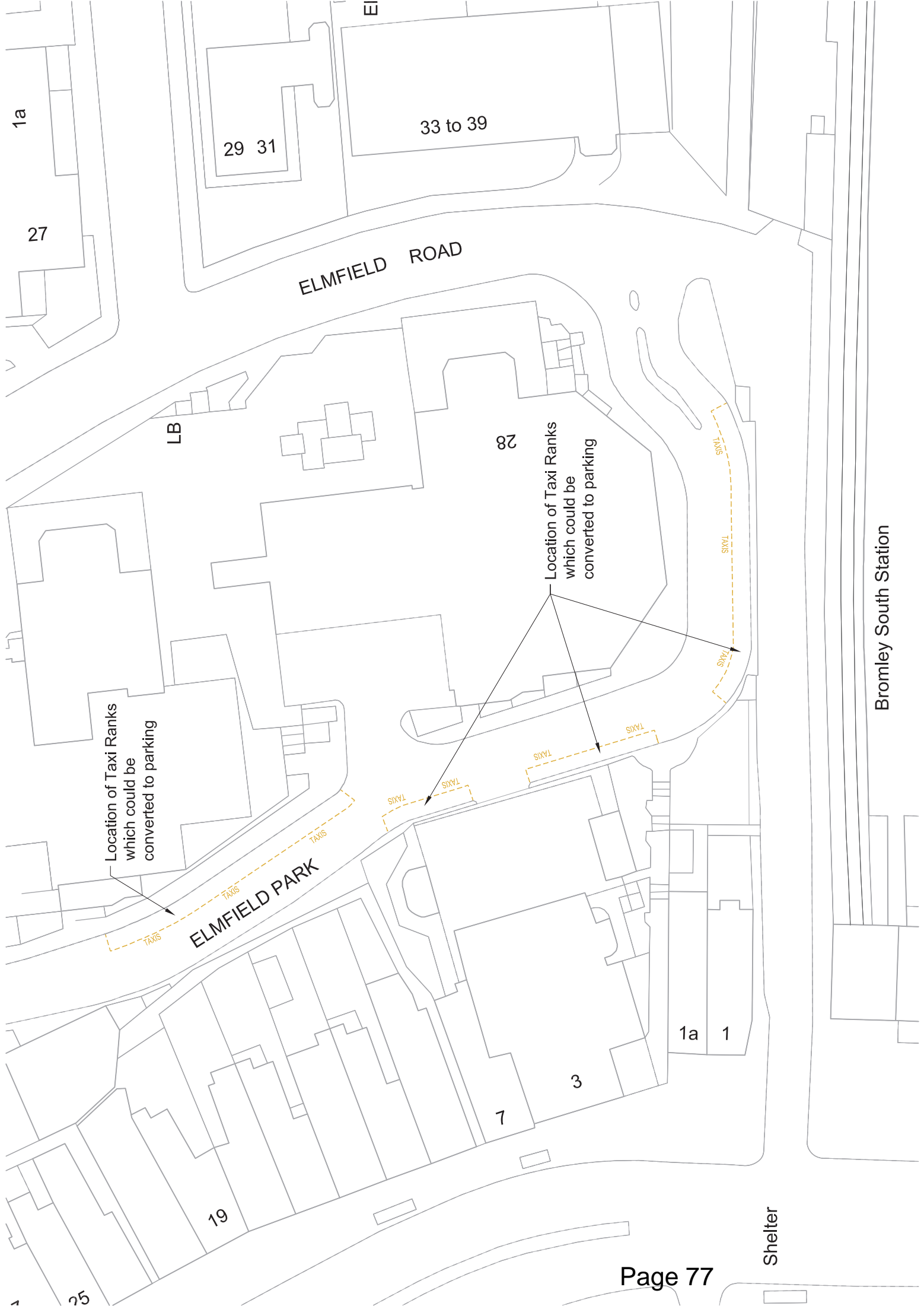


KEY:
 Site Boundary

Total No. Bays = 30

 Environmental Services Civic Centre, Stockwell Close, Bromley, BR1 3JH Tel : 020 8464 3333 Fax : 020 8313 4555 Email : www.bromley.gov.uk	Job Bromley Town Centre Area Action Plan	Title Mitre Close Proposed Car Park	Revision -	Date -	Description -
	Scale @ A3 1:200	Date 10/05/12	Checked LAD	By LAD	Drawing Number 11109-1
Nigel Davies Director of Environmental Services	Environmental Services Civic Centre, Stockwell Close, Bromley, BR1 3JH Tel : 020 8464 3333 Fax : 020 8313 4555 Email : www.bromley.gov.uk	Job Bromley Town Centre Area Action Plan	Title Mitre Close Proposed Car Park	Revision -	Date -

This page is left intentionally blank



1a

27

29 31

33 to 39

EI

LB

82

Location of Taxi Ranks
which could be
converted to parking

Location of Taxi Ranks
which could be
converted to parking

ELMFILD PARK

Bromley South Station

1a 1

3

7

19

Shelter

This page is left intentionally blank

Report No.
ES12086

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Portfolio Holder

For Pre-Decision Scrutiny by the Environment PDS Committee on:

Date: 3rd July 2012

Decision Type: Non-Urgent Executive Key

Title: ENVIRONMENT PORTFOLIO PLAN 2012/15

Contact Officer: Gavin Moore, Assistant Director Customer & Support Services
Tel: 020 8313 4539 E-mail: gavin.moore@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: All

1. Reason for report

The report recommends the final draft of the Environment Portfolio Plan for 2012/15, including information on performance in 2011/12.

2. **RECOMMENDATION(S)**

That the Portfolio Holder:

- a. Agrees to confirm the aims and outcomes proposed in the Portfolio Plan, taking into consideration the budget for 2012/13 which has already been agreed; and
- b. Agrees to the specific milestones and local performance expectations set out in the Plan, taking account of performance during 2010/11 and 2011/12.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2012/2013 approved budget
 4. Total current budget for this head: £31.3 million and £6.246m LIP
 5. Source of funding: 2012/13 revenue budget and 2012/13 LIP funding agreed by TfL
-

Staff

1. Number of staff (current and additional): 206 fte
 2. If from existing staff resources, number of staff hours: As above
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Entire borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 A report to the Environment Policy Development and Scrutiny Committee on 15th November 2011, subsequently endorsed by the Environment Portfolio Holder, provided Members with an opportunity to comment at an early stage on the aims and priorities of the Environment Portfolio Plan for 2012/13. These proposed outcomes and actions reflect the Council's Building a Better Bromley priorities, and take account of legislative requirements.
- 3.2 The draft Portfolio Plan was considered by the Environment PDS Committee on 17th April 2012. The Committee endorsed the approach taken in the draft Plan, and asked for some refinement in the introductory text referring to Friends groups and other approaches to community involvement. This view was subsequently endorsed by the Portfolio Holder. The final draft of the Portfolio Plan is now attached as an Appendix. This sets out the desired outcomes, priority aims and specific activities for 2012/13, together with descriptions of associated performance indicators. The Portfolio Plan facilitates:
- Accountability for the achievement of 2011/12 milestones and performance expectations
 - Understanding of the Portfolio's objectives for 2012/13
 - Setting milestones and local performance expectations for 2012/13

The broad approach recommended is that of consistency with the priorities of the 2011/12 Portfolio Plan.

- 3.3 The PDS Committee will receive an update on progress in implementing the Plan in November 2012, as part of its role in scrutinising the Executive.
- 3.4 The Portfolio Plan has been prepared in accordance with the Council's performance management strategy. This is one of the Council's eight corporate Foundation Strategies which have been identified as being the key building blocks on which to grow and improve the authority to be 'excellent in the eyes of local people'.
- 3.5 The Council uses a range of local and national performance indicators and measures to assess whether we are achieving our Building a Better Bromley (BBB) service delivery outcomes. Portfolio Holders are identified by the strategy as having responsibility for ensuring the creation and delivery of their Portfolio Plans; setting the vision and identifying priorities for their service remit. The respective PDS committees provide wider views before those plans are agreed, and then hold the Portfolio Holder to account for performance and delivery of the final plans.
- 3.6 The Committee will be aware of the continuing prominence given to environmental issues and the need to take action on this locally. These issues affect not just the Environment Portfolio, but the Council corporately.
- 3.7 The priorities for the Plan are summarised in Section 4 below, together with background on their significance as the key outcomes which should be sought in 2012/13.

3.8 Performance Highlights from 2011/12

- 3.8.1 Performance on street cleaning and graffiti removal is measured by the former NI 195. Standards of litter and detritus removal have continued to improve. A benchmarking study by CIPFA in 2011 placed Bromley as the top performer for street cleansing compared to other outer London boroughs, both in respect of standards and value for money. Particular attention will be given to maintaining performance standards following the introduction of the new cleansing contract from 1st April 2012.

- 3.8.2 Fly-tipping performance has sustained a long-term improvement; the 2,180 recorded incidents in 2011/12 are the lowest number in recent years (cf. 2,516 incidents in 2009/10, and 2,599 incidents in 2008/09). Members are reminded that the number of incidents in 2010/11 had been inflated by over-recording in the early part of that year. It is proposed that the higher level of performance in 2011/12 be confirmed in performance expectations for future years.
- 3.8.3 Performance on waste has continued to exceed expectations. Recycling (NI 192) at 50% was ahead of the expected level of 48%, demonstrating the success of the Council's Recycling and Composting for All strategy. In addition there continues to be a significant reduction in the amount of residual waste left by households, and it is proposed that a demanding level of performance should continue to be expected in future.
- 3.8.4 In regard to road safety performance, this shows a continuation of the steep decline in recent years in the number of people killed or seriously injured on the borough's roads – down from 90 in 2010 to 81 in 2011. However, there was an increase in the number of slight injuries, where numbers have fluctuated in recent years: 789 in 2011; 726 in 2010; 750 in 2009; and 709 in 2008. Slight casualty numbers have also risen across London as a whole. However, the long-term trend in Bromley is still downward and this increase in 2011 does not affect that trend. It is understood that TfL will be reviewing road safety performance across London later in 2012; officers will take that opportunity to review Bromley's local targets. National data will not be available until later in the year.
- 3.8.5 Finally, Appendix 2 highlights achievements against the key milestones set for the Environment Portfolio in support of the aims of Building a Better Bromley.

4 POLICY IMPLICATIONS

4.1 Improving the street scene

The quality of the street scene (including street cleaning and graffiti reduction) continues to be of major importance to local people. Residents have consistently identified "clean streets" as one of their most important priorities (alongside health and levels of crime) in making Bromley a pleasant place to live. Public expectations of the quality of these services continue to rise, and Members have emphasised the need to further improve the standards of road sweeping. The Council is also seeking to expand the Street Friends scheme.

4.2 Minimising waste, and increasing recycling and composting

Just less than 450 kg (almost 1,000 lbs) of waste per household was collected in Bromley during 2011/12. Levels of waste have declined significantly in recent years, but this needs to continue being reduced for both environmental and financial reasons. The Council has made a priority commitment to its Recycling and Composting for All policy borough-wide, aiming to divert even more waste from landfill. The Council is also committed to improving facilities for producing energy and fertiliser from organic waste.

4.3 Enhancing our parks and open spaces

There is continuing recognition of the importance of high quality green spaces to the character of the borough. Residents appreciate the importance of a continuing programme of improvements to the borough's parks and green spaces, and this priority is reflected in the number of active Friends of Parks Groups. The Council is committed to expanding this scheme.

4.4 Improving transportation

Traffic congestion, and the need to improve journey times, continues to be a major issue. Businesses are concerned about the effect on the local economy, and many local people believe tackling congestion should be a priority. The Council seeks to achieve this aim through better highway design and tackling delays at key junctions. The Council has successfully promoted school travel plans, seeking to reduce congestion at peak times. Road safety is another key priority and here again partnership with schools is important. The Council will continue to lobby for extensions to the Docklands Light Railway and Tramlink into the borough.

4.5 Maintaining our transport infrastructure

Road and pavement repairs are cited as a key issue by many residents. Bromley has a good reputation in responding to snowfall, and this needs to continue. Effective controls on utilities are essential to ensure good standards of work and to minimise traffic delays.

4.6 Customer Services and Cross-Cutting themes

A range of cross-cutting services support improved delivery across the Portfolio, for example in customer focus, communications, performance management, efficiency, service reviews, and depot & fleet management. The Portfolio plays a leading role in energy efficiency and meeting carbon management responsibilities. In addition, the Council's parking services are an important customer service for both motorists and residents.

4.7 The Council's overall objectives, as set out in Building a Better Bromley, are:

- Safer communities
- A quality environment
- Vibrant and thriving town centres
- Supporting independence
- Ensuring that all children and young people have opportunities to achieve their potential
- An excellent Council

4.8 The objectives recommended for the Environment Portfolio Plan support these overall objectives, predominantly in working towards a quality environment.

5 FINANCIAL IMPLICATIONS

5.1 The priorities, as set out in this report will be delivered within the resources identified in the Portfolio budget for 2012/13, together with any external funding that can be secured.

Non-Applicable Sections:	Personnel, Legal implications
Background Documents: (Access via Contact Officer)	<p>Environment Portfolio Plan 2011/14 http://sharepoint.bromley.gov.uk/ieListDocuments.aspx?Cid=127&Mid=3746&Ver=4</p> <p>Environment Portfolio Plan (Priorities) 2012/15 http://sharepoint.bromley.gov.uk/mgConvert2PDF.aspx?ID=10832</p> <p>Environment Portfolio Plan (Draft) 2012/15 http://sharepoint.bromley.gov.uk/documents/s14166/ENV%20PDS%20170412%20Environment%20Portfolio%20Plan%202012-15.pdf</p>

Environment Portfolio Plan 2012/15

Introduction

Services provided within the Environment Portfolio affect the daily lives of every Bromley resident. We aim to maintain and enhance the local environment in which people live and work, and provide a high quality of life for all. Protecting the borough now and for future generations is a top priority in the face of a challenging financial climate.

Many of our services compare favourably with those of other authorities. We nevertheless strive to improve our performance further still, so that our environmental services are seen as excellent in the eyes of local people. A 'clean and green' Bromley is one of the main reasons people enjoy living or working in the borough. Residents rightly expect services such as street cleaning, waste collection, highways maintenance, and parks to meet high standards of effectiveness and efficiency.

The department continues to meet the demanding Customer Service Excellence standard, one of the first council services nationally to do so. We have built on the award to develop even higher standards of customer service.

The Environment Portfolio also leads the Council's carbon reduction programme. The Council itself is seeking to become more energy efficient to reduce our carbon emissions and costs, including liabilities under the coalition government's carbon tax. We will also seek to work with and support partner organisations, including schools, to ensure they play their part in reducing carbon emissions and improving energy efficiency borough-wide. The Bromley Environment Awards (BEAs) celebrate the hard work and effort of residents, businesses and schools in contributing to this aim.

Improving the Street Scene

The quality of the street scene continues to be a priority for Bromley. A well maintained street scene is closely related to how safe residents feel and how satisfied they are with their area. The cleanliness of the borough's streets has been consistently identified by residents as a particularly important issue. In recent years, real progress has been made. This has been a result of a range of initiatives to improve cleanliness including spring cleanups, deep cleansing, new ashtray/litter bins, recycling bins, bus stop cleaning beats, chewing gum removal, and awareness raising campaigns. We will continue to enforce on-the-spot fines for littering and dropping of chewing gum. The Council continues to make progress on the Rights of Way Improvement Plan. The street traders we license, and the markets we manage, also add vitality to the borough's street scene.

A new contract for street cleaning has been in place since April 2012. A thorough review of our approach to street cleaning identified a range of efficiencies which could be made whilst maintaining a high standard of service. In the coming year we will work hard to successfully manage the transition to the new street cleaning contract.

We have now reached landmark agreements with the police, and our parks contractor Ward Security, for their officers and staff to serve Fixed Penalty Notices for enviro-crime offences - including the damage caused by graffiti. Over the past few years we have also had significant success in reducing the incidence of fly-tipping and abandoned vehicles. The Council offers a service for the removal and disposal of unwanted vehicles free of charge, which has contributed to this success. In addition, devolved powers from the DVLA enable us to take enforcement action against untaxed vehicles. We will ensure that this approach is sustained.

Recycling and Waste

With the Landfill Tax increasing year on year there is an important financial benefit in recycling more and sending less of our waste to landfill. The environmental benefits of reducing waste and increasing the level of recycling are also important. Bromley's recycling performance is exceptional by both national and London standards, yet the borough remains a relatively high waste-producing area.

In the longer term producing less waste in the first place is the real answer, and manufacturers and retailers have an important role to play in achieving this. Until they do, the cost of waste services will remain a bigger issue for Bromley residents than should be the case. We will therefore encourage and support the Government to bring forward proposals to tackle this problem. We will continue to work with residents to help them reduce the amount of rubbish they generate.

From October 2011, the Composting for All kitchen waste recycling scheme was expanded to include flats across the borough. This has led to a further reduction in the overall domestic waste tonnage produced, and an increase in our recycling rate to 50% in the second half of the year. We will continue to enhance the service through our Recycling for All programme and ensure our waste advisors work with residents, visiting households and encouraging greater participation.

Over the course of the coming year we will host a new trial for a Green Garden Waste collection service, and assess the demand for a borough-wide roll out. We will also introduce a new textile collection service, which will incorporate new 'bring back' sites across the borough as well as a kerbside collection service.

Enhancing Parks and Green Spaces

The high standard of our parks and open spaces, and access to nature, figure highly amongst the issues identified by residents as a vital part of making the borough a good place to live in.

In the last year we worked closely with residents in Penge and Anerley to enhance their wellbeing through our 'Park Fit' and 'Green Gym' initiatives. These initiatives provide residents with alternative activities to help improve their physical fitness, learn new skills and make a difference to the local environment. Their success will lead to similar developments in other parts of the borough in the future.

The 'Grow Time' project aims to improve mental and physical wellbeing through growing projects at Poverest Allotments. Supported by an externally funded trainer, the group grows fruit, vegetables and herbs, and now supply the Green Roof Café at BEECHE.

We will continue to promote community involvement in enhancing the borough's parks and street scene, investigating opportunities to link with a range of initiatives.. .

Friends of Parks have helped to raise in excess of £250,000 of external funding in the last year and have provided over 280,000 hours of voluntary work to enhance our landscapes. We will continue to work with local groups in seeking additional funding to enhance local parks and green spaces.

We look to emulate this success through building stronger bonds with our Street Friend and Snow Friend groups. Snow Friends has shown tremendous potential, with over 3,000 residents participating in the scheme. Organised by 180 community co-ordinators, the Snow Friends scheme has grown from strength to strength, demonstrating the commitment of Bromley's residents.

Last year we planted over 315 trees, and removed 34 abandoned vehicles from our parks. More than 1 in 5 of all street trees had a comprehensive safety inspection. Park security has been improved, including the issuing of fixed penalty notices for dog-related crime. We are liaising closely with the Police to facilitate a joint approach to dangerous dog offences. We will continue our work in improving the safety and security in parks, and the cleanliness and tidiness of all our green spaces.

We plan to provide additional reserved areas to help alleviate pressures on the borough's remaining burial spaces. We will seek additional spaces to reduce the borough's allotment waiting list.

Transport Improvements

Traffic congestion has been identified by residents as a priority issue facing the borough. Solutions will, however, be both long-term and costly. Major highway and traffic schemes which the borough wishes to see developed are often dependent upon funding from Transport for London (TfL), and this could be uncertain in the future. As part of our programme to improve journey times through better highway design, this year we will focus on the A224 and A222.

Local people themselves should be able to play their part. We continue to work with schools, developers and businesses to implement effective travel plans. We are also committed to supporting the development of travel planning and advice for the Council's own staff.

Bromley has a good record in road accident reduction, with record low levels of serious and fatal accidents. We have an active programme of educating road users, with a particular focus on children and teenagers as they approach driving age. We will continue our programme of targeted safety improvements to reduce deaths and injuries on our roads.

We will continue to seek improvements in public transport to provide more choice. In the coming year we will resurface and adopt Kent House Station Approach to improve access to the station. We will also make improvements to local cycling and walking facilities.

Congestion should also be tackled in conjunction with neighbouring boroughs, as motorists avoiding more congested areas can impact on others. We will work through sub-regional bodies, and maintain contact with our partners from the former Seltrans partnership, to identify and lobby for projects which will deliver benefits for travellers across south and south-east London.

A number of parking schemes are under development. We will extend the New Beckenham (Lennard Road) car park, and implement a parking scheme around Beckenham town centre. Other potential parking schemes in Eden Park, Bickley and Green Street Green will be investigated.

Our parking services ensure visitors and residents across the borough have access to good parking facilities. The introduction of mobile phone payments for parking is an example of how we have expanded the choice for motorists.

Transport Infrastructure

The condition of Bromley's roads and pavements has been consistently identified by residents as a particularly important issue, and their maintenance continues to be a priority for the Council.

We intend to commence a programme of major repairs, and successfully complete the £4.5 million renewal of Chislehurst Road Bridge.

The London Permit Scheme has been successfully introduced in Bromley. We will seek to reduce traffic congestion caused by utility companies' street works even further.

The Council has played an effective role in keeping traffic moving and safe through successive winter snowfalls. We continue to review the lessons learned to ensure that key services can continue to operate during adverse weather conditions.

Outcome 1	Improving the Street Scene
Issues	Clean streets are a high priority for residents
	Satisfaction with the street scene has a significant impact on residents' confidence in the Council

Aims	Maintain street cleanliness
In the coming year we will:	Resources required in addition to those currently available
Implement a contract for the issuing of fixed penalty notice for littering and dog fouling, through a private enforcement company.	
Expand the Street Friends scheme, and forge greater links with Friends of Parks	
Successfully manage the transition to the new street cleansing contract.	
Continue to monitor street cleanliness standards effectively and accurately	
Continue to develop the borough's street café culture, and increase visits by specialist street markets,	Partnership with Town Centre Management

Performance Indicators	10/11 Actual	11/12 Target	11/12 Actual	12/13 Target	13/14 Target	14/15 Target
NI 196: Enforcement actions taken against fly-tipping; and	212	220	301	300	300	300
Number of illegal fly-tipping incidents	2886	<2500	2180	<2200	<2200	<2200
Street and environmental cleanliness (% of streets below standard; (NI 195)						
- litter	4%	6%	3%	6%	6%	6%
- detritus	8%	8%	5%	8%	8%	8%
- graffiti	2%	3%	2%	3%	3%	3%
- fly-posting	1%	1%	1%	1%	1%	1%

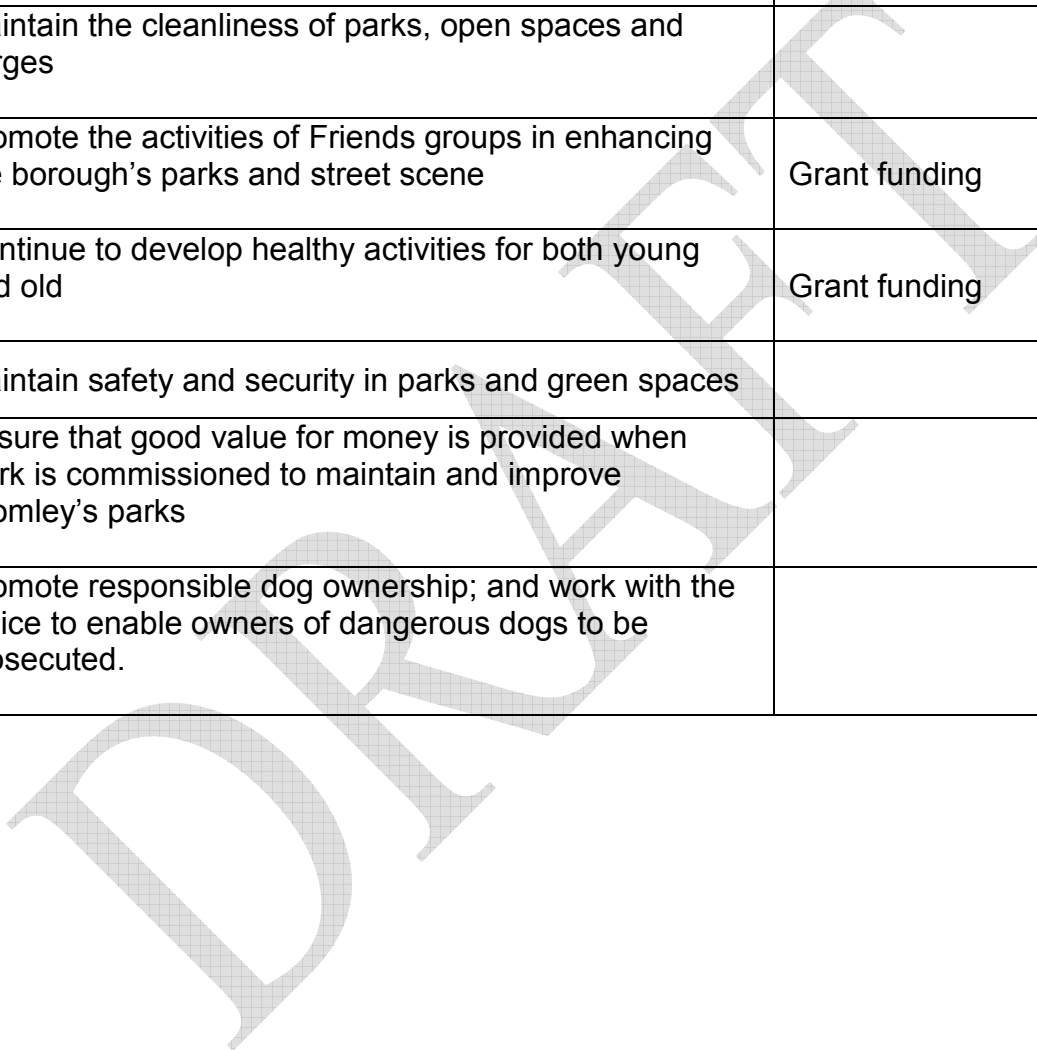
Outcome 2	Minimising Waste, and Increasing Recycling and Composting
Issues	Encouraging greater public involvement in waste minimisation and recycling

Aims	Increasing the proportion of waste recycled and composted	
	Reducing the amount of waste sent to landfill	
In the coming year we will:		Resources required in addition to those currently available
Consolidate the borough-wide implementation of our Recycling for All policy		
Through our waste advisers, assist residents to minimise their waste and recycle more		
Host a trial Green Garden Waste collection service, and assess demand for a borough-wide roll out		
Introduce a textile collection service, incorporating new 'bring banks' and a kerbside service		
Support schools and businesses to recycle, working closely with other initiatives such as Friends groups.		

Performance Indicators	10/11 Actual	11/12 Target	11/12 Actual	12/13 Target	13/14 Target	14/15 Target
Household waste recycled/composted (%) NI 192	44%	48%	50%	51%	52%	53%
Municipal waste land-filled NI 193 (%)	34%	30%	27%	24%	22%	21%
Residual household waste (kg per household) NI 191	524kg (1,155 lb)	490kg (1,080 lb)	445kg (981 lb)	440kg (970 lb)	435kg (959 lb)	430kg (948 lb)

Outcome 3	Enhancing Bromley's Parks and Green Spaces
Issues	Develop community involvement in our parks

Aim	Conserve and enhance Bromley's parks and green spaces	
In the coming year we will:		Resources required in addition to those currently available
Maintain the cleanliness of parks, open spaces and verges		
Promote the activities of Friends groups in enhancing the borough's parks and street scene		Grant funding
Continue to develop healthy activities for both young and old		Grant funding
Maintain safety and security in parks and green spaces		
Ensure that good value for money is provided when work is commissioned to maintain and improve Bromley's parks		
Promote responsible dog ownership; and work with the police to enable owners of dangerous dogs to be prosecuted.		



Outcome 4	Securing our transport infrastructure
Issues	Satisfaction with the condition of roads and pavements has a significant impact on residents' confidence in the Council
	Ensure maintenance of the borough's infrastructure is carried out in a timely and effective way.

Aim	Maintain roads, pavements and street lighting in a good condition	
In the coming year we will:	Resources required in addition to those currently available	
Commence a new street lighting programme to replace 8,000 old lamp columns during 2012/14		
Continue street light dimming through replacement of old columns in residential areas, and commence a new trial on traffic routes		
Review the effectiveness and priorities of the winter service in the light of experience		
Complete the reconstruction of Chislehurst Bridge	TfL	
Complete a major programme of carriageway resurfacing works on principal roads including A208 (white horse lane) and A233 (Leaves Green road).	TfL	

Performance Indicators	10/11 Actual	11/12 Target	11/12 Actual	12/13 Target	13/14 Target	14/15 Target
Condition of principal roads (NI 168) (% should be considered for maintenance)	3%	<7%	3%	<6%	<6%	<6%
Condition of non-principal classified roads (NI 169) (% should be considered for maintenance)	5%	<8%	6%	<8%	<8%	<8%
Condition of footway surfaces (% should be considered for maintenance)	18%	<30%	18%	<30%	<30%	<30%

Aim	Improve the standard of work carried out by the utilities	
In the coming year we will:	Resources required in addition to those currently available	
Continue to inspect 80 % of utilities works, 50% more than expected in the national code of practice		
Work with utility companies to improve the speed and quality of their work, taking enforcement action where necessary		

Aim	Minimise the risk of flooding	
In the coming year we will:	Resources required in addition to those currently available	
Develop the role of Lead Local Flood Authority under the Flooding & Water Management Act including preparation of a Local Flood Risk Strategy		
Adopt the role of Sustainable Urban Drainage Systems Approval Body (SAB)		
Develop the LBB web site to provide flood risk information for the public		

DRAFT

Outcome 5	Improving Transportation
Issues	Predicted long-term increase in car ownership
	Transport needs of those without private cars

Aims	Promotion of cycling, walking and public transport to: improve access to services, facilities, and employment; reduce peak time congestion; and lower carbon emissions
	Improve the road network and journey times for all users
	Promote safe and secure parking provision

In the coming year we will:	Resources required in addition to those currently available
Continue implementing the traffic element of the Bromley Town Centre Area Action Plan, including : <ul style="list-style-type: none"> introducing a strategy to meet parking demand after the planned closure of Westmoreland Road MSCP; working towards a medium-term 10% modal shift reduction in journeys by car to Bromley Town Centre. 	
Lobby for extensions of the Docklands Light Railway and Tramlink into the borough	
Look to decrease congestion and reduce journey times on priority routes, focusing on the A224 and A222.	TfL
Improve priority bus routes and, where practicable, reduce bus journey delays	TfL
Continue to support schools, developers and businesses in implementing effective Travel Plans to reduce traffic congestion, improve road safety and encourage walking and cycling.	TfL
Extend the New Beckenham (Lennard Road) car park	TfL
Resurface and adopt Kent House Station Approach to improve access to the station	

Performance Indicators	10/11 Actual	11/12 Target	11/12 Actual	12/13 Target	13/14 Target	14/15 Target
% of children travelling to school by car (from School Census; former NI 198)	29%	31%	Due July	31%	31%	31%

Aim	Fewer road casualties	
In the coming year we will:	Resources required in addition to those currently available	
Implement a programme of accident reduction measures in key locations, alongside a programme or road safety education	TfL	
Identify and prioritise locations for accident reduction measures in 2013/14		
Deliver a programme of skid resistant road surfacing to improve safety	TfL	

Performance Indicators	2010 Actual	2011 Target	2011 Actual	2012 Target	2013 Target	2014 Target
People killed/seriously injured in road accidents NI 147	90	No more than 128	81	No more than 123	No more than 119	No more than 114
Children killed/seriously injured in road accidents NI 48	5	No more than 11	8	No more than 11	No more than 11	No more than 10
Total road accident injuries and deaths	816	No more than 850	870	No more than 819	No more than 788	No more than 757

Outcome 6	Customer Services and cross-cutting themes
Issues	Opportunities to contribute to wider environmental improvements
	Motorists expect parking enforcement to be fair and effective
	Meet public expectations for high standards of customer service

Aim	Reducing energy costs and emissions	
In the coming year we will:	Resources required in addition to those currently available	
Lead a programme of activity, including energy efficiency improvements, to reduce the Council's carbon emissions and mitigate the impact of the carbon tax		
Provide exemplars of good practice and celebrate the achievements of Bromley's residents and businesses at the Bromley Environment Awards		
Work with local private and public sector organisations to minimise waste, improved environmental resilience and reduce carbon emissions across the borough		

Performance Indicators	10/11 Actual	11/12 Target	11/12 Actual	12/13 Target	13/14 Target	14/15 Target
% cumulative reduction in CO ₂ emissions since 2008 due to Council operations (former NI 185)	11.9%	12%	Due Sept	16%	20%	24%
% cumulative annual reduction in borough-wide CO ₂ emissions (former NI 186)	14.0% (2009)	14.16%	Due Sept	16.09%	19.80%	22.65%
Adaptation to a changing climate (level of preparedness – former NI 188)	n/a	2	Due July	3	3	4

Aim	Provide fair and effective parking services	
In the coming year we will:	Resources required in addition to those currently available	
Continue to improve the effectiveness and fairness of the Council's parking enforcement activities		
Provide a choice of parking payment methods for motorists		
Ensure that good parking facilities and reasonable charges support the vitality of the borough's town centres		
Ensure motorists are fully informed about the revised parking charges introduced in April 2012		

DRAFT

Aim	Maintain high standards of customer service	
	Ensure services are efficient and provide value for money	
	Uphold good governance and accountable decision making	
In the coming year we will:		Resources required in addition to those currently available
Sustain improvements in our standards of customer service and make it easier for customers to contact us		
Use customer feedback to help us improve service performance		
Embed coherent and effective business planning and performance management		
Continue to improve the use of ICT and flexible mobile working to benefit our customers		
Maintain control of our contracts at both Member and operational level, including reviewing our approach to services whenever contracts are renewed		
Continue to achieve demanding service objectives within the context of tightened budget constraints		
Relocate street cleansing services to the Central Depot to secure improvements in service and efficiency		
Support the Environment PDS Committee in exercising its powers of scrutiny over a range of public bodies, including the Council itself		
Ensure that formal decision-making is supported by sound procedures and is accessible to the public		

Communications issues

Our key messages:

- Promote Bromley's image as a clean and green borough
- Communicate the challenges facing the Environment Portfolio in a tight financial climate

Improving the street scene

- Improve public understanding of, and support for, the Council's approach to tackling fly-tipping, litter and graffiti
- Ensure residents are informed about changes to the street cleansing service introduced in the new contract

Minimising waste, and increasing recycling and composting

- Increase resident participation to secure environmental and other benefits through recycling and waste minimisation, in support of our Recycling and Composting for All programme
- Promote the new Green Garden Waste collection service to residents
- Promote the new textile collection service to residents

Enhancing Parks and Greenspaces

- Promote the activities of Friends groups and others in enhancing the borough's parks and street scene

Securing our transport infrastructure

- Ensure motorists are kept informed about major highways schemes undertaken to improve road conditions and safety

Improving transportation

- Promote our partnership work with schools to improve road safety and the advantages of cycling, walking, car sharing and using public transport
- Promote cycling, walking, car sharing and the use of public transport to businesses, visitors and residents, focusing on town centre locations
- Ensure that our messages on road safety are communicated effectively to the public
- Continue to communicate key messages regarding progress with replacement of Chislehurst Road Bridge and in particular publicising its re-opening.

Customer Services and cross-cutting themes

- Improve understanding of how to access parking services in Bromley
- Inform motorists about the increase in parking charges
- Promote the Bromley Environment Awards to celebrate the achievements of local residents and businesses in protecting and improving the quality of the local environment

****END****

Building a Better Bromley 2011/12; Final Progress Report

Environment Portfolio

Improve recycling and composting rates, building on the success of Recycling and Composting for All to divert even more waste from landfill.

- Monitoring has shown that over 50% of waste has been recycled or composted, ahead of the 48% target set
- The amount of residual waste produced by residents declined by 14% from that in 2010/11; this improvement is also significantly ahead of our original expectations.
- The percentage of residual waste being sent to landfill declined to 27%, compared to over 33% in the previous year
- Waste Advisors continue to respond to customers, monitor collections and receive feedback from crews where residents appear not to be recycling. Visits are carried out to encourage residents, and ensure they are aware of the recycling options and have the appropriate containers and information.
- Composting for All was extended to flats in October 2011. Affinity Sutton assisted with the roll-out; ensuring their staff are able to deal with any operational problems at each site. Recycling rates for flats has since increased from 16% to 21%.

Improve our facilities for producing energy and fertiliser from organic waste.

- We have provided assistance to businesses seeking to introduce Anaerobic Digestion (AD) facilities in Bromley for the disposal of organic waste
- Planning permission has now been granted to CountryStyle for an AD plant at Cookham Lane

Sustain our standards of street cleanliness.

- Monitoring of streets shows that our already high standards of cleanliness improved even further in 2011/12
- Monitoring of the contractor's performance also demonstrates that they are providing a good standard of cleaning
- These findings are corroborated by feedback from residents
- A new street cleansing contract with Kier has now commenced, providing substantial savings compared to the previous contract.
- Flytipping has also reduced, down to less than 2,200 incidents over the past year

Continue to take effective action to improve road safety and reduce accidents.

- A number of safety schemes are being taken forward, including in Southend Road and Anerley Park
- Skid resistant road surfacing has been introduced at key locations
- Training and road safety education programmes are continuing
- The number of deaths and serious injuries on Bromley's roads declined further in 2011, continuing a long term trend

Seek to reduce traffic congestion.

- We are building on the successful introduction of the London Permit Scheme to reduce delays and traffic congestion
- Measures to reduce congestion in Cray Valley road and the junction with Cray Avenue have been installed
- Congestion relief measures were in place for the commencement of the Chislehurst Bridge reconstruction scheme in November 2011, and are proving effective
- The improvement scheme at Southborough Lane / Blackbrook Lane is complete and working well.
- A 'Smarter Travel Bromley' website has been launched
- The schools travel plan team continue to support schools in dealing with local problems concerning congestion and road safety

Improve energy efficiency in the borough.

- By 2010/11 the Council had achieved a 14 % reduction in its own emissions against the baseline year (2006/07)
- Salix funding of over £600k has been secured to invest in improved dimmable street lamps
- Total Bromley borough carbon emissions are now known to have reduced by 8% from 2008 to 2009
- The Environmental Champions Network contributes to energy saving in the Civic Centre
- We are sharing good practice and innovation with local public and private sector partners
- We support the Bromley Sustainable Schools Forum, including potential schemes for introducing solar energy
- Furniture from the North Block has been largely recycled and reused
- Bromley Environment Awards held in July with over 130 guests

Expand the Street Friends and Friends of Parks schemes

- 56 Friends of Parks Groups are now working, with 52 of these fully accredited.
- Approximately £340k of external funding opportunities have been identified and applied for. Successful applications were made for Chislehurst Recreation Ground, Glentrammon and Southill Wood.
- The Big Bromley Brushup was held in August involving 70 people, and new Street Friends were recruited following the event

Further develop the 'Snow Friends' scheme prior to Winter 2011/12

- Snow Friends Conferences were held in June and September to develop this initiative.
- Further work is in progress to provide more detailed guidance and organise Snow Friends into groups. Bags of salt, scoops and shovels have been provided to groups in proportion to their size.
- Over 3,500 residents have involved in over 170 Snow Friends groups, including 5 business groups and over 100 volunteers at Langley Park Boys School
- Stewart Flemming Primary School also volunteered to be a School Snow Friends pilot

Report No.
RES12114

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: Environment Portfolio Holder

For Pre-decision Scrutiny by the Environment PDS Committee on

Date: 3rd July 2012

Decision Type: Non-Urgent Executive Non-Key

Title: **APPOINTMENTS TO THE COUNTRYSIDE CONSULTATIVE PANEL AND THE LEISURE GARDENS AND ALLOTMENTS PANEL 2012/13**

Contact Officer: Keith Pringle, Democratic Services Officer
Tel: 020 8313 4508 E-mail: keith.pringle@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Legal and Democratic Services

Ward: N/A

1. Reason for report

1.1 There are three Consultative Panels, two of which are within the remit of the Environment Portfolio namely the Countryside Consultative Panel and the Leisure Gardens and Allotments Panel.

1.2 It is necessary to confirm the appointment of Members to these Panels for 2012/13.

2. **RECOMMENDATION**

2.1 **The Portfolio Holder is asked to confirm the 2012/13 Membership of the Countryside Consultative Panel and the Leisure Gardens and Allotments Panel.**

Corporate Policy

1. Policy Status: N/A.
 2. BBB Priority: Quality Environment.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: N/A
 4. Total current budget for this head: £N/A
 5. Source of funding: N/A
-

Staff

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 The following nominations for the Countryside Consultative Panel have been received:

- Councillors Julian Benington, William Huntington-Thresher, Gordon Norrie and Richard Scoates.

3.2 The following nominations for the Leisure Gardens and Allotments Panel have been received:

- Councillors Peter Fookes, Ellie Harmer, Alexa Michael, Sarah Phillips and Harry Stranger.

3.3 If there are any further nominations to the Panels, these will be reported at the Environment PDS Committee meeting.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	N/A

This page is left intentionally blank

Agenda Item 8

Report No.
ES12091

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment PDS Committee

Date: 3rd July 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: FRIENDS ANNUAL REPORT

Contact Officer: Louise Simpson, Development and Partnerships Manager, Street Scene & Greenspace Tel: 020 8461 7864 E-mail: Louise.simpson@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: All

1. Reason for report

- 1.1 This report updates Members on the work carried out by the Department working in partnership with the Friends (volunteers) of the Borough. The document provides a summary of the progress made from April 2011 to March 2012.
- 1.2 Appendices providing a more detailed report are available electronically on the relevant meeting page at the Council's website via the following link:

<http://cde.bromley.gov.uk/ieListDocuments.aspx?CId=127&MId=4148&Ver=4>

- . The appendices are also provided in the Members Room along with copies of the report.
-

2. **RECOMMENDATIONS**

That the Committee:

- 2.1 **Receive the annual report and note another successful year for the Borough's Friends, and formally record Members' thanks to staff commitment to working outside of normal hours to deliver this service and the volunteers for their significant and valuable contribution.**
- 2.2 **Note that £362k and 36,033 hrs was secured for green space improvements by the Friends of Parks and Greenspace through external funding opportunities during 2011/12. To also note the additional £298k of enhancements to green space secured through partnership working.**
- 2.3 **Note the success of the new initiatives regarding Healthy Lifestyles delivery; and the Snow Friends programme for Winter 2011/12.**

Corporate Policy

1. Policy Status: Existing Policy - Empowering communities by working with individuals and groups to their improvement of the neighbourhood [public open spaces].
 2. BBB Priority: Quality Environment: Contributes to other BBB priorities.
-

Financial

1. Cost of proposal: Estimated Cost £60.1k from LBB budgets, £362k of external funds and a further £298k secured through partnership working
 2. Ongoing costs: Recurring Cost £20.2k and £32.7k
 3. Budget head/performance centre: Streetscene and Greenspace
 4. Total current budget for this head: £ 60.1k
 5. Source of funding: Existing revenue budgets 2011/12 plus additional project funding delivered through external funding opportunities.
-

Staff

1. Number of staff (current and additional): All officers within Street Scene and Greenspace provide full and continual support. – 3.6 ftes
 3. If from existing staff resources, number of staff hours: Community partnership is embedded in everything that is delivered by the Street Scene and Greenspace Divisional Team – equivalent to 3.6ftes
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance.
 2. Call-in: Not Applicable
-

Customer Impact

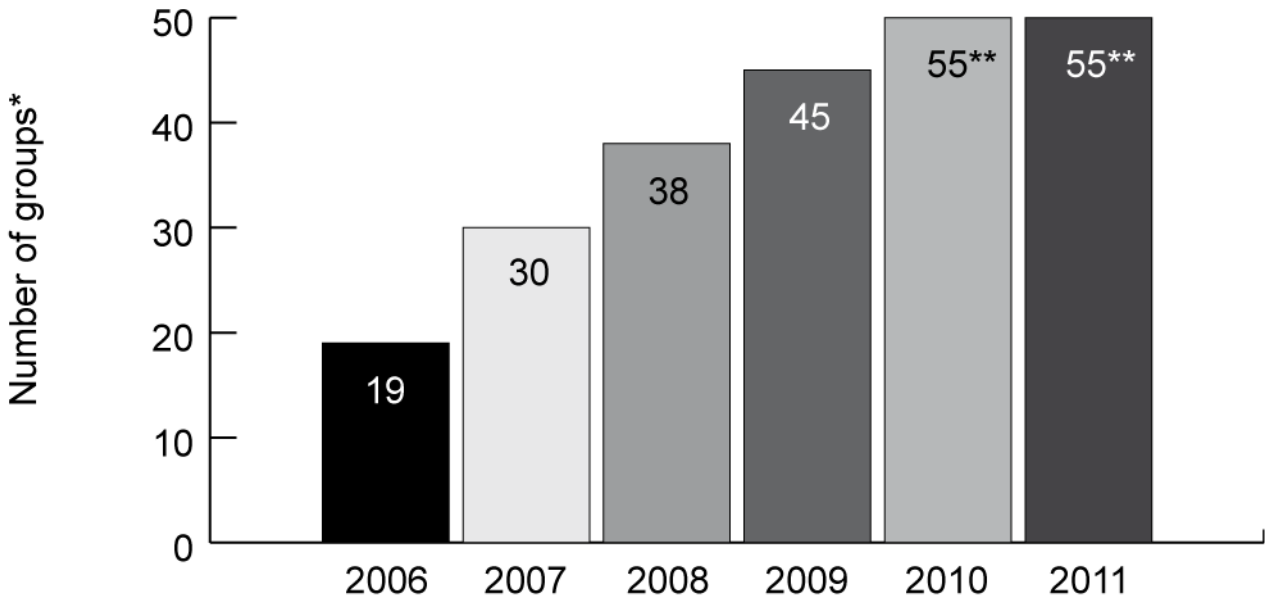
1. Estimated number of users/beneficiaries (current and projected): All Bromley residents and visitors.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: n/a

3. COMMENTARY

3.1 Friends volunteers are local people who work alone or as part of a group to improve their environment, helping to make Bromley a better place in which to live. The selfless work of these individuals has ensured our parks, streets, woodlands and countryside sites are safer, cleaner and greener. The work of Friends inspires civic pride and 'Builds Communities' enabling local people to take an active role in making their local environment thrive. The ethos of 'Big Society' has been embedded in Bromley for over 20 years.



*Friends of parks and green spaces

**Includes expression of interest from people wishing to form groups

3.2 By volunteering, our Friends receive advice, support, training, supervision, and tools, with many officers, across all disciplines, giving up their own personal time to help Friends deliver at weekends. Tasks are many and include picking up litter, removing graffiti, clearing snow, coppicing woods, surveying wildlife, securing funding for play equipment and delivering concerts and community events.

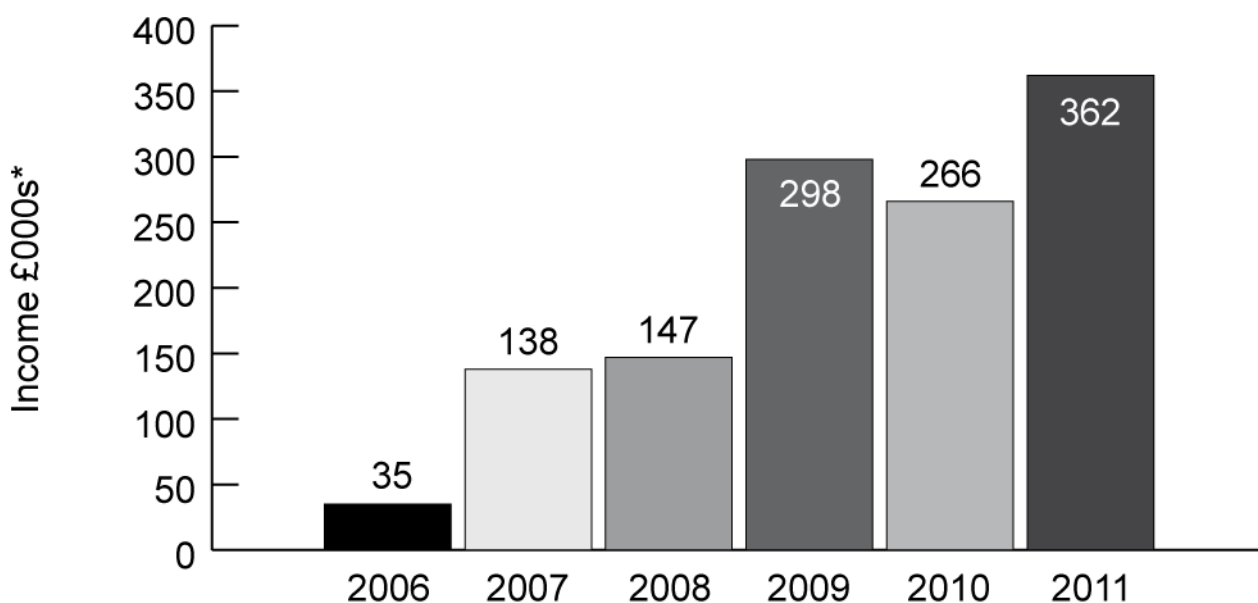
3.3 The last twelve months has produced another successful year for the volunteers, but it hasn't been without challenge. From 1st April 2011, the Countryside Service merged with Parks and Greenspace. The Parks and Greenspace Ranger review lost three countryside expert officer posts and three Crystal Palace ranger posts, which has impacted heavily on remaining officer resources. There has also been a shift in management of Snow Friends and Street Friends, which now come under the responsibility of the Development and Partnership Manager together with the Parks Friends. Bromley's partner volunteers have been extremely supportive through this transition and are working hard to assist officers by building sustainability and self-management into their volunteer processes.

Additional funding

3.4 The big news this year is that volunteer groups are getting more confident in applying for larger grants and are having much success. Grant securement this year has also been increasingly promoted to our wider partners to include grassroots sports providers and allotment holders.

3.5 The symbiotic partnership between Streetscene and Greenspace and its volunteers has secured an additional £362k of external grant funding for our parks, allotments and other public spaces. This figure includes the following greenspace improvements:

- 3.6 The Friends of Southill Woods who secured £43k to provide biodiversity improvements, new paths, signage and the opening up of 0.6 hectares of additional woodland for community benefit; the Friends of Glentrammon Recreation Ground and Foxbury Wood who secured almost £50k to improve play for children aged 7 – 13 yrs; Friends of Chislehurst and Walden Recreation Ground, who secured £18k for a trim trail; the Friends of Biggin Hill received £2k to enable them to continue to encourage resident enjoyment for their sensory garden, opened in 2011 and the Friends of Hollydale Open Space who secured £5k to remedy lake and path repairs, deliver tree maintenance and provide biodiversity enhancement for the resident bat colonies.
- 3.7 London's first Higher Level Stewardship Agreement was secured (funded through DEFRA) to provide an additional £16k per annum over ten years for Bromley's countryside sites and an additional £3.5k for capital works at High Elms, Hayes and Keston.
- 3.8 A SITA grant for £11k was secured to undertake riparian and biodiversity improvements to Ravensbourne Open Space pond, which includes reinstatement of the sluice and bank repairs. A further £5k from Veolia has been provided to desilt Kingswood Glen to improve the habitat of the Great Crested Newt.
- 3.9 TfL LIP funding of £146k has also been used to fund a number of infrastructure improvements (e.g. paths, lighting and new signage) to walking and cycling routes through greenspaces, this has included South Hill Woods, Penge Recreation Ground, Glentrammon Recreation Ground and Pickhurst Recreation Ground.



**Friends of parks and green spaces*

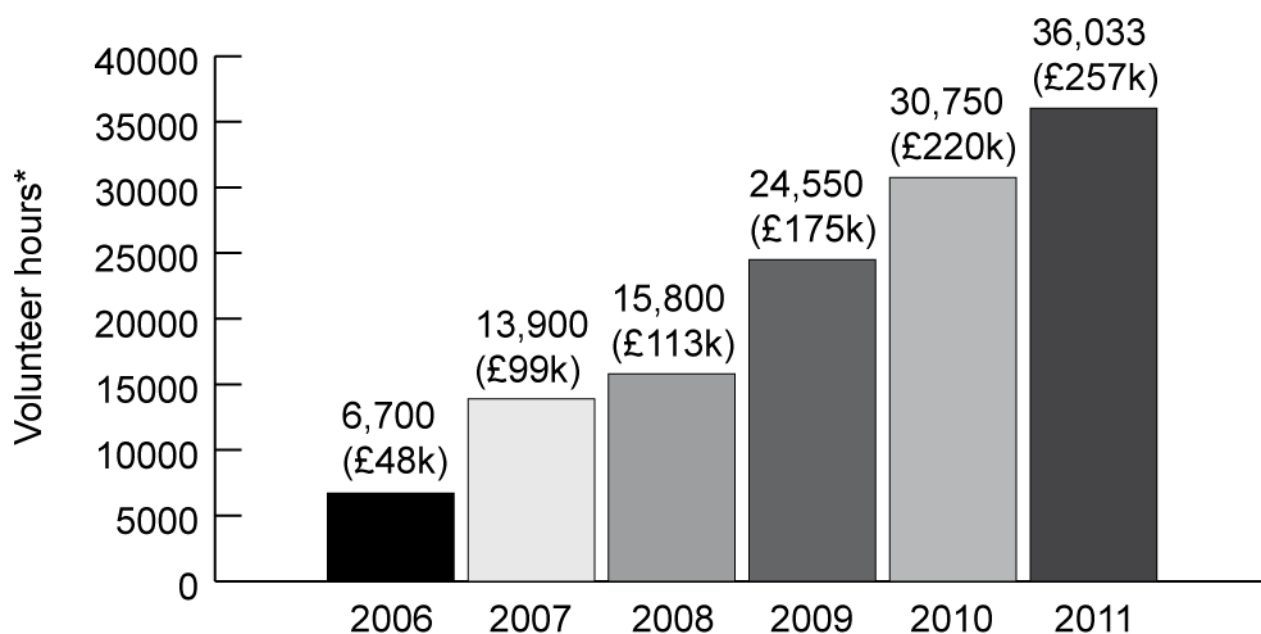
- 3.10 Work has continued this year on the Lubbock Landscape project at High Elms with the £44k that was secured by staff and volunteers during 2010/11, to research the landscape and social history of High Elms. Highlights so far include the restoration of the Birthday Shelter and Grotto, oral history training for volunteers and staff from the Bromley Museum, and a series of 'Memory Days' which has resulted in the installation of an interactive mural in the Lubbock room at BEECHE.
- 3.11 Other funding mechanisms include 3 successful corporate workdays, a 'sold service' to London Borough of Camden to train their officers to deliver Bromley's People for Parks Campaign and

£3.5k Coolings Nursery sponsorship collectively secured with Environmental Strategy colleagues to fund the Bromley Environmental Awards.

3.12 In addition to the £362k, £298k of extra greenspace improvements has also been secured. £130k of this funding was secured from the Lawn Tennis Association by Park Langley Tennis Club to refurbish the tennis courts at Croydon Road Recreation Ground. £150k (circa) was also donated by the Environment Agency to improve the water quality and carry out biodiversity improvements along the River Cray. £18k was secured by community groups and individuals to provide 23 Commemorative seats in parks and greenspaces. When adding these additional figures to the amount the Friends have raised, (the complete list of additional external funding secured can be viewed in the Apdx), both officers and Friends, have collectively sourced an additional £660k to benefit parks and countryside sites this financial year.

Volunteer hours

3.13 The Friends do not only generate income. They continue to increase their invaluable contribution by providing man-hours to preserve, conserve and deliver maintenance and horticultural tasks. Over half of Bromley’s parks and greenspaces, as several groups oversee more than one site, now benefit from having Friends as custodians.



*Friends of parks and green spaces

3.14 The number of work hours the Friends of Parks have gifted is 26,593 hours, which equates to £189,950. An additional 9,440 hours, (£67,430) was delivered through our Healthy Lifestyles work, which includes GrowTime, Nash College, Green Gym and River Keeper clients.

3.15 Numerous hours were also donated by 858 Street Friends, acting as the Council’s ‘eyes and ears’ by reporting street scene problems and supporting officers who manage subsequent repairs and monitor the performance of contractors. Street Friends have also been equipped with graffiti removal kits, litter pickers, and purple rubbish sacks with a dedicated telephone ‘hotline’ to the Council’s street cleansing contractor who in partnership, collected 1,000 purple rubbish sacks this year following litter picking and leaf collection events.

3.16 Friends joined the annual “Big Bromley Brushup” campaign during August involving eleven days of activities such as litter picking and graffiti clearance, supported by officers and contractors.

- 3.17 The newest family to join the Friends organisation is Snow Friends. This year, members were organised into 179 community groups. Volunteers were provided with 2,890 shovels and 6,600 x 10kg bags of salt to keep the streets clear of snow during the winter. Comments included:

It was really enjoyable, a great sense of community. People talking to neighbours they've never spoken to before, new friendships born out of clearing snow, how fantastic is that!

I just want to tell you how effective the council's supply of snow shovels and grit/salt is proving to be. I received a lot of comments confirming public appreciation

- 3.18 The Rangers provided the Payback Community Service with tools for 61 Payback group work days. Their work included a Multi-Agency Clean-up Operation at Mountfield Estate (BR5), where 8m² of graffiti was removed, vegetation cut back, 56 large compactor sacks and two large trailers were filled with rubbish, and a 60 ft felled tree was taken off site.

Sponsorship

- 3.19 The Glades Shopping Centre in partnership with Bromley, provided £15k to employ the British Trust of Conservation Volunteers (BTCV) to run a Healthy Lifestyles Green Gym group at Winsford Gardens, Penge. The group, consisting of local people of all ages and abilities, now manage this site by delivering gardening, pruning, litter clearance and other maintenance tasks. This work has really made a difference by providing a welcoming place for the residents of Penge to enjoy.
- 3.20 Veolia has become a major sponsor, providing Brook Lane Community Nursery, in Plaistow, with over £18k (in-kind) of manpower, flytipping and landfill costs, to clear the site ready for the building of this nursery. Without their support, this project would not have been viable.
- 3.21 Thames 21 has donated many hours free of charge to work side by side with volunteers who wish to become volunteer water bailiffs.
- 3.22 Betts Park received funds from Affinity Sutton to provide BMX activities during school holidays.
- 3.23 The Waitrose 'Community Matters' green coin scheme is still a favourite means of funding with Friends of Chislehurst and Walden, Warren Road, Biggin Hill, BEECHE (who raised nearly £1k for High Elms) and many of our allotment sites utilising this opportunity.

Maintenance

- 3.24 In 2011/12, the Ranger Service provided Friends Groups with 486 man hours which included tasks such as: dropping off tools, supplying trailers to collect green waste/flytipping, to organising work days to provide industrial scrub cutter work. They also provided 334 man hours to support other community groups such as Blenheim Estate RA and St Johns Church, Penge.
- 3.25 The Friends work in partnership with the Grounds Maintenance Team, and act as "extra eyes and ears" to report problems. Officers and volunteers are working together to introduce drought resistant planting to ensure sustainability.
- 3.26 Ground Maintenance has also supported Bromley's allotment plot holders by providing thorned plants to plant against boundary walls to reduce site vandalism. To help alleviate the shortage of allotment space, an additional 28 half plots were created at Farnborough Hill Allotments.
- 3.27 Young Tree Maintenance and Identification classes have been provided by the Tree Team to increase young tree survival rates and to enable Friends to lead their own Tree Walk Days.

Working with young people to reduce anti-social behaviour in parks

- 3.28 RockCorps biggest event in London 2011 was held at Crystal Palace Park. Sponsored by Orange, 230 young people spent the day painting, clearing scrub, and building paths. They volunteered because Orange RockCorps produces some of the hottest gigs in the music calendar. You can't buy a ticket. You can't win a ticket. You have to earn a ticket, so each volunteer has to donate 4 hours for their community with Orange RockCorps; to receive one ticket in return.
- 3.29 Junior River Keepers has been in existence for 2 years. Young people work with the Thames 21 River Bailiff and for three hours work they earn a £5 voucher. The River Cray had litter cleared, overgrown paths maintained, and tree crowns raised. The young people learn flora and fauna management and put together their own risk assessments. They are taking ownership and the river is the beneficiary. There is also an adult volunteer group that support this work.
- 3.30 Over 1,750 children enjoyed Junior Citizen talks as part of the Safer Bromley Partnership.
- 3.31 The Bromley Youth Advisory Panel (aged from 13 – 18 yrs) has delivered consultation for various park development projects, and has supported the Cray Day festival, raising funds of £50 for their group. They have provided 150 volunteer hours this year.
- 3.32 The pupils from Highfield Infants School led the consultation exercise to secure Big Lottery funding for the Friends of South Hill Wood and Kingswood Glen's programme of works. Pupils from Green Street Green Primary School were instrumental in the design for a new playground using Big Lottery Community Spaces funding secured through the Friends Group.
- 3.33 The work of the Environmental Education team has been going from strength to strength with more schools taking up Forest School programmes - some schools now visit on a weekly basis. 17 teachers from schools across the Borough and wider are have been trained at BEECHE to deliver Forest Schools in their own school grounds; a cost effective and sustainable way to teach children about the natural world, and widely recognised as an excellent way to develop social, cognitive and behavioural issues.

Events

- 3.34 The Park Ranger Service has gone through significant change this year, with the removal of a site based Ranger Service within Crystal Palace, to a leaner, fully mobile team. This service has had its remit broadened to include countryside biodiversity and habitat maintenance across the Borough. This year officers have processed 266 event applications for events such as firework displays, fetes and fairs, and have contributed 113 man hours to provide health and safety support at the bigger celebrations.
- 3.35 A Woodland Festival was delivered by the Friends of High Broom Wood through grant funding and included environmental art activities and a nature trail quiz.
- 3.36 Alexandra Residents Association (Penge) organised their own annual Front Garden Gardening competition and money raised was given to St Christopher's Hospice.
- 3.37 The Friends have proved time and again to be best placed to develop meaningful relationships with schools, churches and other organisations. "Cray Day", organised by the Friends of Cray Valley, attracted over 4000 people to their park, and was paid for by local businesses.
- 3.38 This year the Friends annual "Be a responsible Dog Owner" campaign was delivered over three weekends – two sessions in Bromley Town Centre with a further event in Priory Gardens, and all events were attended by officers. Thousands of residents visited the stands and

sponsorship was provided by Ward Security, Battersea Dogs Home and the RSPCA.

3.39 Bromley Environmental Awards (BEAs) has been recognising the environmental contribution made by hundreds of local people and community groups since 1990. In 2011, the Friends of Mottingham Woods were awarded the Group Environment Trophy and Dorset Road Allotments received a 'commended' for the same category. These Awards publicly demonstrate the Council's commitment to supporting local communities who are themselves committed to improving our shared environment and quality of life.

Healthy Lifestyles

3.40 Being close to nature is universally recognised as an excellent remedy to improve physical and mental well-being, and parks provide an ideal canvas. Many of Bromley's existing Friends comment on improvement to their personal wellbeing when they work with the Parks and Greenspace officers. They receive gentle exercise, make friends and know they are making a positive contribution to their local community, which boosts self-confidence. This area will in future likely attract additional funding from Public Health and will be reported to Members in more detail at the 2012/13 Review of Friends in the summer of 2013.

3.41 Depression and other debilitating illnesses are becoming more and more common. Within society, people are becoming isolated from neighbours and family members, and many are limited by the amount of physical activity they do. By working side-by-side with officers, not only do individuals personal esteem and health improve, but also Bromley's parks and woodland sites improve too with the activities clients deliver.

3.42 GrowTime is going from strength to strength. Up to 20 people, who suffer with a range of illnesses, including depression, stroke and Gulf War Syndrome, are the beneficiaries and these residents get physically and mentally well by working with the land. This year they have started to earn money from selling their produce such as Christmas wreaths and plants, and have also branched out into catering, providing the refreshments for the both the Snow Friends conferences, thereby significantly reducing the Council's expenditure in corporate catering. They have also secured £10k from the Health Lottery to independently employ their own trainer to keep the scheme viable following cessation of NHS funding.

3.43 Brook Lane Community Garden Nursery is to be an extension of our Healthy Lifestyles work to encourage residents to get fit and mentally healthy by growing plants, shrubs and trees to help increase/replace herbaceous materials in Friends' parks. The support from the community has been excellent, and work to build the site will start in summer/autumn 2012. The sister site, Leaves Green, obtained nearly £5k for whips to start populating this new community tree nursery and the Friends of Biggin Hill, Grow Time and staff assisted with the planting day.

3.44 Walking is excellent for health and funding has been secured from TfL to update the circular walks pack which will be available in both hardcopy and as a downloadable pdf, for residents to utilise free of charge. Officers work alongside a dedicated group of route 'custodians' to ensure the routes are in a good condition for walkers with adequate signage.

Conferences, Awards and Promotion of Service

3.45 Two Snow Friends conferences were delivered last summer with over 3,000 residents signing up to become Snow Friends working with LBB to clear snow and ice during the winter period. This is a significant step towards residents taking proactive action in terms of community working during the recent extreme weather conditions.

3.46 Our volunteers were recognised in various campaigns:

Friends of Biggin Hill	Safer Bromley Award
Luke Hagon	Young Sailor of the South East

Bromley Youth Advisory Panel	----- Champion of the Longbow
Alexandra Residents Association Penge	Gold – Penge in Bloom 'Best Kept Area' award
Alexandra Residents Association Penge	RHS London In Bloom 'Its your Neighbourhood' Award
Friends of Tugmutton Common	RHS London In Bloom 'Its your Neighbourhood' Award
Friends of Chislehurst & Walden Recreation Ground	RHS London In Bloom 'Its your Neighbourhood' Award ----- Safer Neighbourhood Award ----- Bromley Mayor's Award
Janet Berlin Volunteer	London Garden Society Gold Winner 'Large Back Garden'
Fleur Wood Volunteer	London Garden Society Gold Winner 'Large Front Garden, Patio, Roof or Balcony Display' ----- Banksian Medal Royal Horticultural Society (achieved most points in all classes)
Howard Clark Volunteer	Formal lunch with the Queen to celebrate his outstanding volunteering achievements
London Borough of Bromley	Wakefield Trophy (organisation who accumulated the highest number of points collectively by entrants i.e. volunteers)
London Borough of Bromley	Reaccreditation for UK Woodland Assurance Standard

New initiatives

- 3.47 Two recently decommissioned toilet blocks have been given new leases of life. One has been altered to provide a new Friends visitor information office at Kelsey Park, to replace the existing old storage container previously used for this purpose, whilst the Friends requested the historic Keston toilet block to be saved by converting it into a tool shed/meeting place for workdays.
- 3.48 The grass roots sports providers have formed the Bromley Parks Sports Federation and secured charitable status to seek external funding to improve the pavilion stock and play fields across the Borough. The Council is now working with the Federation to issue new 25-year leases to satisfy external funder's requirements.
- 3.49 The Bromley Allotment & Leisure Garden Federation have delivered their very first Allotments Award evening, funded completely by the Federation themselves, through ticket sales, a raffle and sponsorship held at the Warren (Metropolitan Police venue).
- 3.50 People for Parks, the Friends annual achievement programme, was re-branded to fit better with existing staff resources. The award has moved away from offering small-scale park projects of their choice, to the gifting of £200 per group to be spent on tools or as match-funding for grants.
- 3.51 Grounds Maintenance officers have led in the delivery of creating a new series of management plans with updated maps for Friends Groups, to help with guidance of long term site strategies to enable grant funding opportunities.

Moving forward

- 3.52 The role of the Council and its staff is to support, encourage and facilitate the aspirations of individuals and groups allowing them to prosper and grow, enabling them to do what they do best – engaging local people, instilling pride in their local environment and working with the Council to Build a Better Bromley.

- 3.53 As the change driven by the Coalition Governments Comprehensive Spending Review works through, officers will have to focus on strengthening their already excellent relationships with groups, businesses and other organisations. With fewer officers employed this year and volunteers increasing aspirations ,partnership working needs to be strengthened. By using other agencies and accepting contractor support, volunteer mentoring will continue.
- 3.54 However, the dedication of both volunteers and officers who deliver this work, must continue to receive the unconditional support, both politically and financially, of Members, the PDS Committee and the Portfolio Holder, if this work to thrive in these challenging times.
- 3.55 A more detailed report from each team is available as appendices in the full report which is available in the Members Room at the Civic Centre, [web link to follow] or on request from the Landscape helpdesk by calling 020 8313 4471 or landscape.helpdesk@bromley.gov.uk.

4 POLICY IMPLICATIONS

- 4.1 Friends are voluntary partners and providers who actively participate in the development and maintenance of individual parks and residential streets. Their activities form part of the Divisional Action Plan, the Bromley Biodiversity Plan, and Building a Better Bromley. They are also recognised in Central Govt White Papers – *Healthy Lives, Healthy People: Transparency in Outcomes Proposals for a Public Health Outcomes Framework* (Spring 2011) *The Role of Local Government in Promoting wellbeing* (Spring 2011), *Localism Bill* (Dec 2010) *Empowering Communities to Influence Local Decision Making* (June 2009), *Committees in Control: Real Power to Real People* (July 2008) and *Strong and Prosperous Communities* (Oct 2006).

5 FINANCIAL IMPLICATIONS

- 5.1 Expenditure in the region of £20.1k was spent in 2011/12 from the Parks and Greenspace budget and £40k from the Streetscene budgets to support the delivery of Friends activities – this includes training, the purchase of tools and protective clothing, and pump-priming of small scale parks improvement works. It also includes insurance to cover Friends events, and health and safety equipment and training for Friends Officers. Budget expenditure in future years may be subject to reduction as part of the Council’s Spending Review.
- 5.2 To offset this in the past year, the Friends of P&GS have brought in an additional £362k park investment into the Borough through external funding, including £146k of TfL LIP funding, with an additional 36,033 hours of volunteer labour, which is worth £257,380 to the Council.
- 5.3 In addition to the £362k, £298k of enhancements to green space have been secured through partnership working.
- 5.4 It should be noted that some of the external funding that has been secured during 2011/12 will be spent in 2012/13.
- 5.5 Street friends provided an estimated 858 hours of volunteer labour equating to just over £6k and in kind contributions were also received from Kier (Street Cleansing contractor) for litter picking and leaf collection events as well as from Veolia for providing manpower, flytipping and landfill costs to clear Brook Lane Community Nursery site.

Non-Applicable Sections:	Legal implications Personnel implications
Background Documents: (Access via Contact Officer)	Appendices to be found in the Members’ Room

Agenda Item 9

Report No.
ES12084

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment PDS Committee

Date: 3rd July 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

Contact Officer: Linda Winder, Office Resources Manager
Tel: 020 8313 4512 E-mail: Linda.winder@bromley.gov.uk

Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Borough-wide

1. Reason for report

1.1 Members are asked to review the Committee's anticipated work programme for 2012/13, and to consider:

- progress on requests from previous meetings of the Committee;
 - the contracts summary for the Environment Portfolio; and
 - the establishment of Working Groups for 2012/13.
-

2. **RECOMMENDATION(S)**

2.1 **That the Committee:**

- (a) **Review the draft work programme attached as Appendix 1;**
- (b) **Review the progress report relating to previous Committee requests set out in Appendix 2;**
- (c) **Note the Environment Portfolio contracts listed in Appendix 3; and**
- (d) **Consider the establishment of Working Groups for 2012/13.**

1. Policy Status: Existing Policy.
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2012/13 approved budget.
 4. Total current budget for this head: £31.3m and £6.246m of LIP funding from TfL.
 5. Source of funding: 2012/13 revenue budget and 2012/13 LIP funding agreed by TfL.
-

Staff

1. Number of staff (current and additional): 206 fte
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 Forward Programme

3.1.1 The table in **Appendix 1** sets out the Environment Forward Programme for 2012/13, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.

3.1.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

3.2 Previous Requests by the Committee

The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

3.3 Contracts Register

Information extracted from the current Contracts register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The Appendix indicates in the final column when the Committee's input to contracts will next be sought. Unless otherwise stated this is the date when contract approval, or approval for an extension, will be sought.

3.4 Working Groups

The Committee is empowered to establish Working Groups for examining priority issues in depth, with the aim of bringing a detailed report to the PDS Committee itself on completion of the review.

In this regard Members are asked to confirm whether the Working Group on Waste Minimisation should continue, and if so its membership will need to be agreed.

The Committee is asked to consider convening a one-off Parking Working Group to receive a report on the impact of recently introduced parking charge increases, and any changes to the charging regime which should be considered for implementation in 2013/14.

Members are also asked to consider whether a one-off Working Group should be convened to consider the issue of Crossover policy.

4. POLICY IMPLICATIONS

4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2011/12 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2012/13

Environment PDS – 25 Sept 2012		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Parking Shared Service	C&SS	For pre-decision scrutiny
Parking ICT Contract	C&SS	For pre-decision scrutiny
Provision of Parking Charges by Mobile Phone - Gateway	C&SS	For pre-decision scrutiny
Budget Monitoring 2012/13	Finance	For pre-decision scrutiny
Eden Park CPZ	T&H	For pre-decision scrutiny
Environment PDS – 27 Nov 2012		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Environment Portfolio Plan (Structure) 2013/16	C&SS	For pre-decision scrutiny
Budget Monitoring 2012/13	Finance	For pre-decision scrutiny
Environment PDS – 15 Jan 2013		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Sustainability Annual Review	C&SS	PDS Committee
Budget Monitoring 2012/13	Finance	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee Minute & Date	Committee Request	Progress
18.01.12	Crossover policy should be reviewed during 2012/13. PDS Committee to consider a one-off Working Group meeting as part of the review.	The Crossover policy review has been scheduled into the work programme for 2012/13.
28.02.12	PDS Committee to consider convening a Parking Working Group to examine the impact of revised parking charges, after the 6 month review period has been completed.	This will be considered by the Committee, the review to include examining any impact on The Spa and West Wickham Leisure Centres.
28.02.12	Investigate the feasibility of developing a 'faith' parking permit for weekend use at recognised places of worship	This will be considered after the new charging structure has been introduced in April 2012.

Appendix 3

Contracts Register Summary

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Parking ICT	Sept 12	31.09.16	n/a	Currently in tender process	750,000 est.	150,000 est.	Env PDS – September 2012 Proposed shared service contract with LB Bexley
Transportation Consultancy	01.06.11	30.11.13.	30.11.13.	AECOM, through TfL Framework	1.2m (if max. 6 years is agreed)	200,000	Env PDS Committee agreed extension in April 2012
Removal of surface vegetation from Public Rights of Way	01.05.10	30.04.12	29.04.13	Holwood GM Ltd	19,858	59,574	12-month extension was agreed with the contractor in Dec 2011
Floral Displays	30.05.11	30.04.12	30.4.13	CJS Plants & Village Gardens	67,000	67,000	12 month extension was agreed with current contractor for hanging baskets at current costs
Removal of Abandoned Vehicles	01.10.10	30.09.12	Option for a one year extension	Pick a Part	10,600	31,980	Within Director of Environmental Services' remit
Council Fleet Hire	05.11.06	04.11.12	05.11.13	London Hire	674,383	112,383 (<85,000 from 2012)	
Staff leased Car Contract	16.05.09	31.08.12		OGC Framework	1,923m	641k	Report to E&R PDS and Executive 20 June 2012 recommends use of GPS framework agreement until 2015
Bus Route design (Pan-London contract)	01.01.08	01.01.13		Mott Macdonald	1.5m	300,000	These contracts will continue to Jan 2013, as consultancy advice on a previous scheme may be needed. The contracts will end in 2013 and will not be replaced.
Bus Route design (Pan-London contract)	01.01.08	10.01.13		Buchanan	1.5m	300,000	As above

NRSWA	01.04.10	31.03.12	31.03.13	B&J Enterprises	624,000	312,000	Gateway review agreed by Exec on 16 Nov 2011 A new contract is being prepared for April 2013,
Parking Bailiff Services		31.03.13	n/a	JBW & Swift	320,000 est.	240,000 est.	
<i>Parking Bailiff Services</i>	<i>1.04.13</i>	<i>31.03.16</i>	<i>n/a</i>	<i>ESPO framework</i>	<i>600 to 750k est.</i>	<i>240k est.</i>	
Street Lighting Maintenance & Improvements Contract –	01.04.07	31.03.11	31.03.13	May Gurney	7.1m	1.8m	
<i>Street Lighting Maintenance & Improvements Contract –</i>	<i>01.04.13</i>	<i>31.03.23</i>			<i>7.1m</i>	<i>1.8m</i>	<i>Gateway review agreed by Exec on 16 Nov 2011</i> <i>OJEU advert being prepared for Expressions of Interest</i>
Inspection of Street Works Contract	01.04.10	31.03.13		B&J	900,000	312,000	
<i>Inspection of Street Works Contract</i>	<i>01.04.13</i>	<i>31.03.16</i>	<i>Extension possible for 3+2+2</i>		<i>1.75m</i>	<i>350,000</i>	<i>Executive on 16 Nov 2011 agreed tender process should begin</i>
Ambulance hire	05.11.07	04.11.13		London Hire	2.03m	339,000	ACS will be consulted during summer 2012 over the option to extend the accessible bus fleet contract for 2 years from November 2013
Playground maintenance	01.01.08	31.12.13		Safeplay	369,300	61,550	Extension to the contract will be considered early in 2013.
Rural Grass cutting	30.5.11	29.05.13	29.05.14	Landmark Services	90,000	30,000	Contract being let on a 2+1 year basis
Depot Security	01.04.10	31.03.15	N/A	Sight and Sound	126,000	126,000	
Parking	01.10.06	30.09.11	30.09.16	Vinci Park	10.79m	2.16m	
Street Environment Contract	29.03.12	28.03.17		Kier (public toilets); Community Clean (graffiti removal); Veolia (Gulley cleansing)	281,983 1,221,800 1,463,538	56,397 244,360 292,708	Awarded a five year contract with the option of a two year extension at the Council's discretion.

				Kier (Cleansing, Highway Drainage)	15,798,212	3,159,642	
Maintenance & repair of vehicles	01.04.10	31.03.17	Option for 2 year extension	KCC	940,000		
Highway Maintenance – Minor & Reactive	01.07.10	30.06.17	Option for one year extension	O'Rourke	17m	2.4m	
Highway Maintenance – Major	01.10.10	30.09.17	Option for one year extension	FM Conway	26m	3.7m	
Arboriculture	18.07.08	17.07.17		Gristwood and Toms	5.12m	568,860	
Grounds Maintenance	01.01.08	31.12.17		The Landscape Group	26.1m	2.75m	
Coney Hill Landfill Site Monitoring	28.07.10	27.07.17	Option for 2 year extension	Enitial	952,000	136,000	
Waste Disposal	24.02.02	31.03.19	Extended to March 2019	Veolia	147m	10.5m	Extension approved by Executive on 16 Nov 2011
Waste Collection	01.11.01	31.03.19	Extended to March 2019	Veolia	127.5m	8.5m	Extension approved by Executive on 16 Nov 2011
Parks Security	01.04.10	31.03.20		Ward Security	4.2m	420,000	
CCTV Maintenance Contract	01.04.06	31.03.12		TIS Mansfield	485,000	97,000	New contract in the process of being awarded to commence 1 st April 2012
CCTV Control Room Monitoring	01.04.07	31.03.12		NSL Services	1,335,000	228,000	New contract in the process of being awarded to commence 1 st April 2012
Supply of Pay and Display Equipment	05.01.03	04.01.13	N/A	Parkeon formally Schlumberger Sema	£27,000	£2,700	The further supply of Pay & Display machines is not required, however the maintenance element will form part of the new parking operations and enforcement contract commencing in 2016

Agenda Item 11

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank

Agenda Item 12

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank